

# CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT ADVISORY FIRE COMMISSION

Meeting Location: 4005 Port Chicago Highway, Suite 250, Concord  
(925) 941-3300

## AGENDA

**MONDAY**  
**December 10, 2018**  
**7:00 PM**

---

- I. Pledge of Allegiance and Roll Call
- II. Presentation of Service Awards
- III. Public Hearings
  - A. December 5, 2018 Report on the Cost of Abatement
  - B. Chung Jin Park / Parcel Number 248-120-010
- IV. Public Comments Period
- V. Consent Items – *Items are subject to removal from the consent calendar by request of any Commissioner or on request for discussion by a member of the public.*
  - A. Approval of October 8, 2018 Meeting Minutes
  - B. Accept and File Reports
    1. Personnel Report
    2. Operating Budget
    3. Fire Prevention Report
    4. Monthly Activity Reports
    5. Suppression Leave Summary
    6. Correspondence
- VI. Discussion Items
  - A. Update on Bylaws Change Proposal
  - B. 2019 Meeting Schedule
- VII. Fire Chief's Report
- VIII. Commissioners' Comments / Items for Future Agendas
- IX. Next Regular Meeting Date and Time – February 25, 2019, 7:00 p.m.

*Assistance for Persons with Disabilities: The Contra Costa County Fire Protection District Advisory Fire Commission (CCCFPD AFC) will provide reasonable accommodations for persons with disabilities planning to attend CCCFPDAFC meetings who contact the Executive Secretary at least 24 hours before the meeting at (925) 941-3300, extension 1200.*

*Any disclosable public records related to an open session item on a regular meeting agenda and distributed by Fire District staff to a majority of members of the CCCFPDAFC less than 72 hours prior to that meeting are available for public inspection at 4005 Port Chicago Highway, Suite 250, Concord, CA 94520 during normal business hours.*

**Advisory Fire Commission  
Presentation of Service Awards**

**December 10, 2018**

**Service Awards**

Fire Captain Kevin Platt – 15 years (November 17, 2003)

Fire Engineer Hugh Marquez – 30 years (October 24, 1988)

Fire Prevention Bureau Captain Lisa Martinez – 20 years (October 19, 1998)



## CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

---

December 5, 2018

### REPORT ON THE COST OF ABATEMENT

This report is filed in compliance with Section 14906, as modified by Section 13867 of the Health & Safety Code, and is an account of the cost of abatement on or adjacent to each separate parcel of land to be submitted to the County Auditor's Office for assessment against the respective parcels.

This account is hereby posted on the fifth day of December 2018, on the District Administration door, 4005 Port Chicago Highway, Suite 250, Concord, CA and Station 69, 4640 Appian Way, El Sobrante, CA.

This report will be submitted to the Commission for confirmation at the Advisory Fire Commission meeting to be held on the tenth day of December 2018 at 7:00 p.m.

By:

A handwritten signature in black ink, appearing to be "L. Broschard III", with a checkmark to the right.

Lewis T. Broschard III  
Deputy Fire Chief

and

A handwritten signature in blue ink, appearing to be "L. Ellingberg", with a checkmark to the right.

Latoria Ellingberg  
Secretary to the  
Advisory Fire Commission

T:\weeds\2018\_10\_DECMTG



## CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

---

December 5, 2018

TO: Chairman, Advisory Fire Commission

FROM: Fire Chief Jeff Carman

SUBJECT: Hearing of Abatement Report

In accordance with requirements of the California State Health and Safety Code, the Advisory Fire Commission shall hold a hearing to confirm the charges of the 2018 Abatement Report so that these charges may be placed on the 2019-20 tax roll. The total amount of this list is \$9,580.18.

The attached report is an itemized accounting of abatement costs incurred by this District for weed abatement and/or rubbish removal of the listed parcels, as provided for by State statutes and local ordinance.

1. The Commission Chair to open hearing in the matter of receiving and considering the 2018 Abatement Report on abatement costs incurred by the Fire District.
2. Upon hearing objections or protests, if any, by property owners, the Commission may overrule any or all objections or modify the Report as the Commission deems necessary.
3. Upon conclusion of the hearing, a Commission member should make a motion to confirm the Report: "Move that the Commission adopt the 'Resolution of Confirmation' confirming the Abatement Report."
4. An additional motion is necessary to allow adjustment or removal of charges without additional hearings: "Move that the Commission does hereby order the District staff to adjust or modify any charges found to be incorrect because the charge was entered:
  - a) more than once,
  - b) through clerical error,
  - c) through the error or mistake of a material fact, or
  - d) illegally."

JC/cm

T:\weeds\2018\_10\_DECMTG

CONTRA COSTA COUNTY  
FIRE PROTECTION DISTRICT  
ABATEMENT REPORT ON CHARGES FOR 2018 PRIOR TO December 10, 2018  
11/27/2018

**Exhibit "A"**

PARCEL #	OWNER	CHARGES
127-210-018	GRUPE REAL ESTATE INVESTORS 29	\$1,934.03
184-321-045	BHARDWAJ ROHIT	\$1,528.61
186-030-055	NEARON DAVID A TRE	\$2,988.38
403-333-015	GLIMME THOMAS	\$1,420.00
433-020-055	MICHIELI LAURA S	\$1,709.16
COUNT: 5	TOTAL	\$9,580.18

### WORK ORDER

APN 248-120-010		Year <input type="text" value="2017"/>	1006 HOWARD HILLS RD, LAFAYETTE, CA, 94549			Region <input type="text" value="C"/>
Estimation Area		Mow \$1400 and weed eater ? Over \$5,000 (\$6,834.40) approved by GCTL/ml-p				
Contractor	<input type="text" value="HMC"/>	<input type="text" value="HMC - C - H &amp; N ENTERPRISES - MOW - 09755"/>	TypeWork	<input type="text" value="MOW"/>	Inv-Date	Due-Date
Issue Date	<input type="text" value="08/09/2017"/>	Inv # <input type="text" value="02"/>	C02M	Cont. # <input type="text" value="09755"/>	<input type="text"/>	<input type="text"/>
WO Code	<input type="text" value="TNC"/>	<input type="text" value="TNC - Brush Removal - \$56.49 - hr."/>	PrevTotal	<input type="text"/>		
Unit	<input type="text" value="77"/>	* PPU <input type="text" value="56.49"/>	= <input type="text" value="4349.73"/>	+ AdmFee <input type="text" value="225"/>	= <input type="text" value="4574.73"/>	hr.
Comp Date	<input type="text" value="08/22/2017"/>	Status <input type="text"/>	#Pics <input type="text" value="4"/>	Process Date	<input type="text" value="09/20/2017"/>	
Verification	<input type="text"/>	Surveyor <input type="text" value="KW"/>	S/Un	<input type="text"/>		
Remarks	<input type="text"/>					
Fault	<input type="text"/>	Assessment Completion Date			<input type="text"/>	
Paid Date	<input type="text"/>	Method <input type="text" value="Lien"/>	<input type="text" value="09/20/2017"/>	Lien Released <input type="text"/>		
FY Completed	<input type="text" value="7"/>	All WO Total	<input type="text" value="4574.73"/>	Notice Completion Date	<input type="text" value="07/09/17"/>	
This is WO 1 of 1						

### Work Order List

Seq	WO Code	IssueDate	CID	Service	Comp Date	Status	Verification
1	TNC	08/09/2017	HMC	MOW	08/22/2017		

### COST

APN	248-120-010	Site:	1006 HOWARD HILLS RD						
Year	2017		LAFAYETTE, CA, 94549						
		Owner:	PARK CHUNG JIN						
			10 MACPHAIL COURT						
			ON L3R0C2 CAN						
Seq	Code	Units	Price	Cost	Status	Inv	Pic	AbmtDate	CompDate
1	TNC	77	56.49	4574.73		02	4	08/22/2017	08/22/2017
Total				4574.73					

CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT  
2010 GEARY ROAD, PLEASANT HILL, CA 94523

ABATEMENT WORK ORDER

Date 7-18-17

Surveyor KW

APN: 248-120-010

Address: 1006 Holzerd Hills Rd (25y acre)

Parcel Size: 204,200  Abate: 40' <sup>1 wheel Exc / photo & plan / here</sup> Type: 100y / wheel Exc

Instructions: one 20' cross break

- \* 40' along side the road
- behind homes on northwest portion
- 20' cross break (by hand)

Owner: Park Chung Jim

Address: Good  Not good

Phone #: \_\_\_\_\_

Taxes: Paid  Unpaid

CCCYPD ESTIMATE: \$ 1400 <sup>now</sup>

Previous WO: \_\_\_\_\_

Cert Card Received: Date: 7/5/2017 No: \_\_\_\_\_ as of \_\_\_\_\_

USPS Explanation: \_\_\_\_\_

**CONTRACTOR**

Date: 8/27/2017 Pictures: 4  Invoice #: 206255

Area: 204,200 sq ft Type: HRM Date: 8/22/17

Remarks: TRIC 77 hrs @ 56.49  
(Crew of 11 for TRIC)

Cost: \$ \_\_\_\_\_  
\$ 4,349.73   
\$ \_\_\_\_\_  
\$ \_\_\_\_\_  
\$ \_\_\_\_\_

Total: \$ 4,349.73

Date E-Mailed to Contractor: 8-9-17 Surveyor KW

Date Reinspected After Completion of WO: \_\_\_\_\_ Status: 4,574.73 <sup>+ 225 Admin Fee</sup>

248-120-010

POR. RO. ACALANES.

1- 44-L.S.M.-34- 8-26-66  
2- 70P.M.24 9-27-78



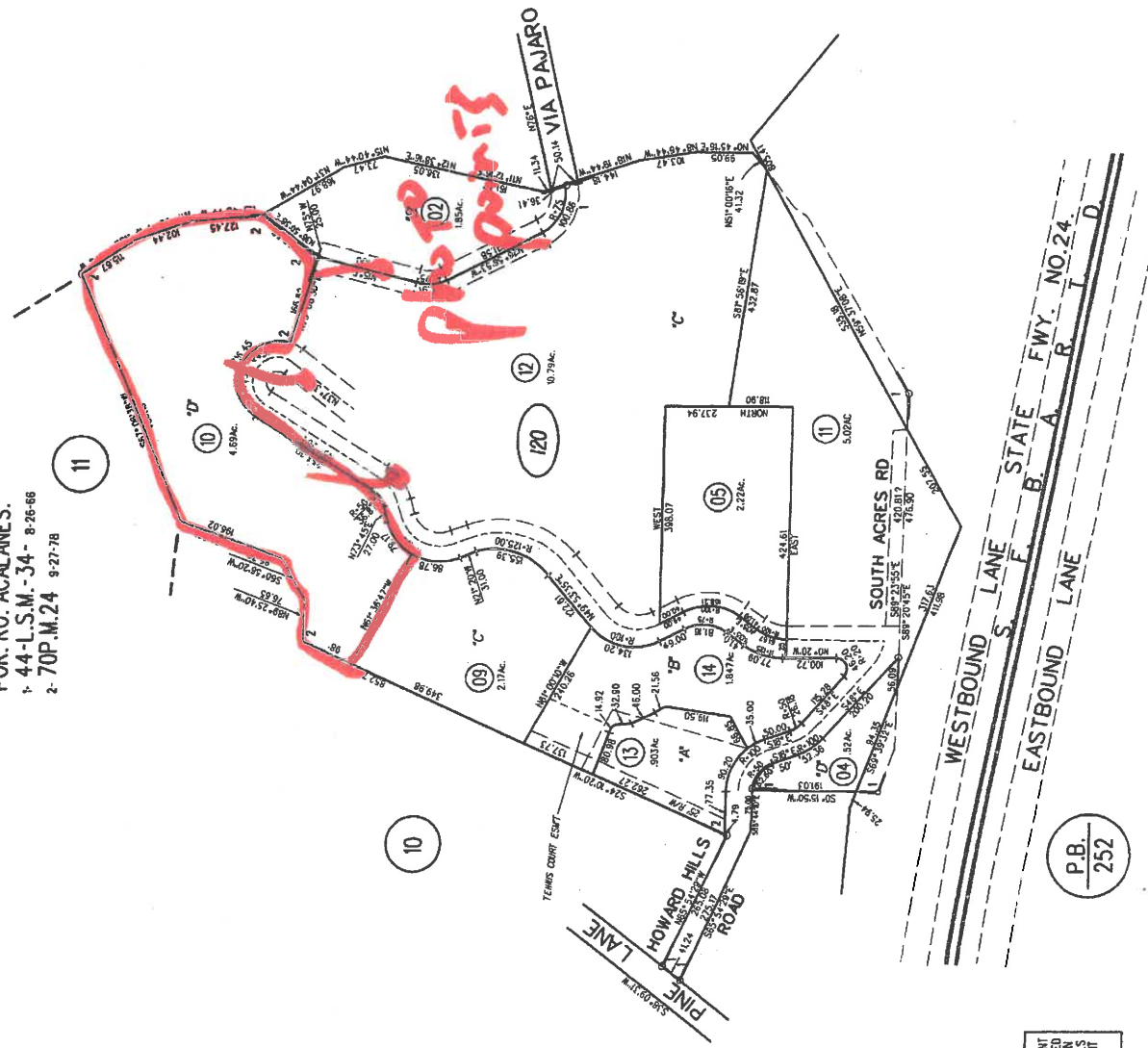
P.B.  
244

120

13,14  
R02014

FH PG. 11  
02/20/78  
ASSESSOR'S MAP  
BOOK 248 PAGE 12

AMS 09-15-99 CONTRA COSTA COUNTY,CALIF.

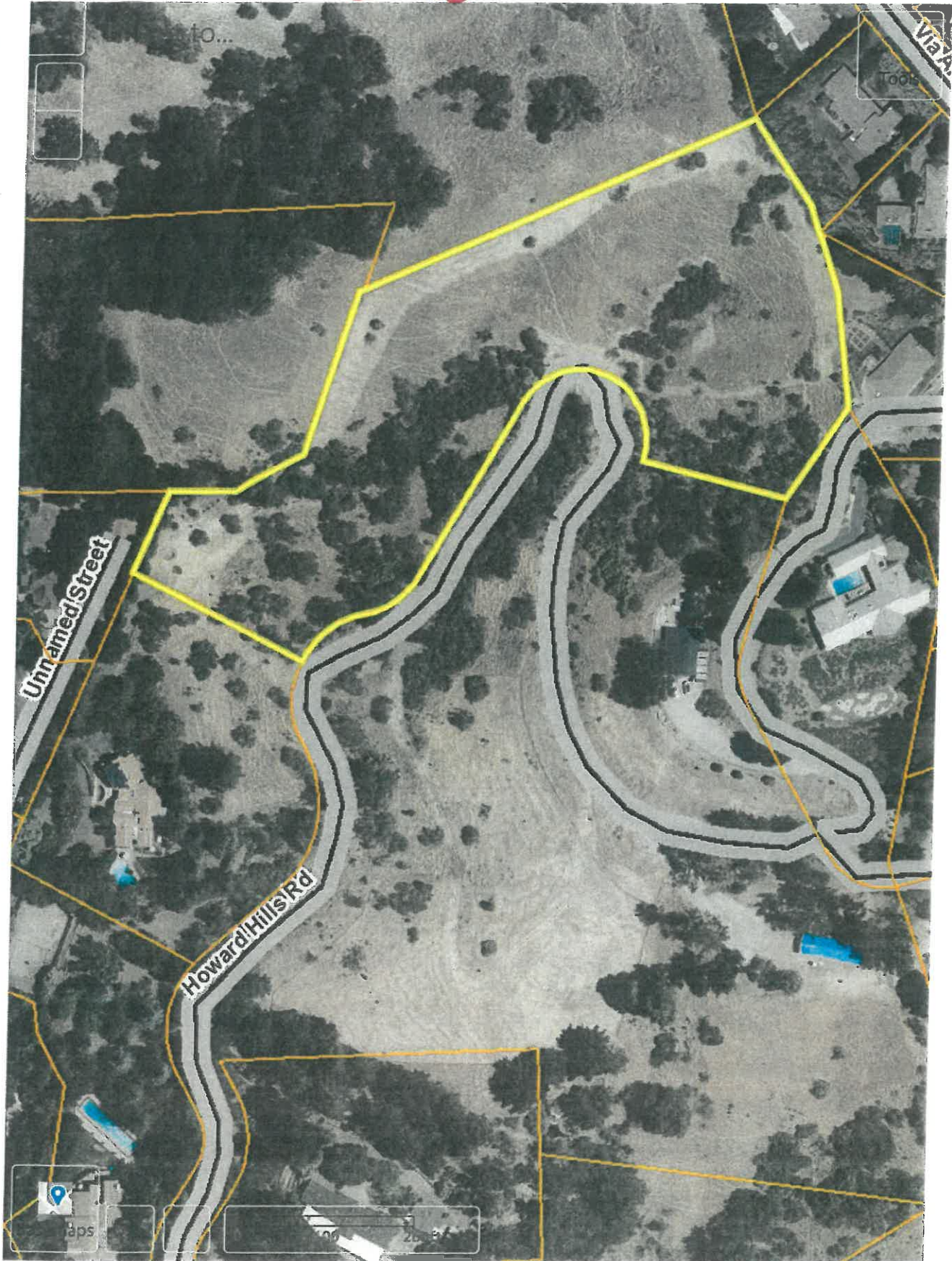


NOTE: THIS MAP WAS PREPARED FOR ASSESSMENT PURPOSES AND IS NOT TO BE USED FOR THE ACCURACY OF THE DELINEATED HEREON. ASSESSOR'S PARCELS MAY NOT COMPLY WITH LOCAL LOT SPLIT OR BUILDING SITE ORDINANCES.

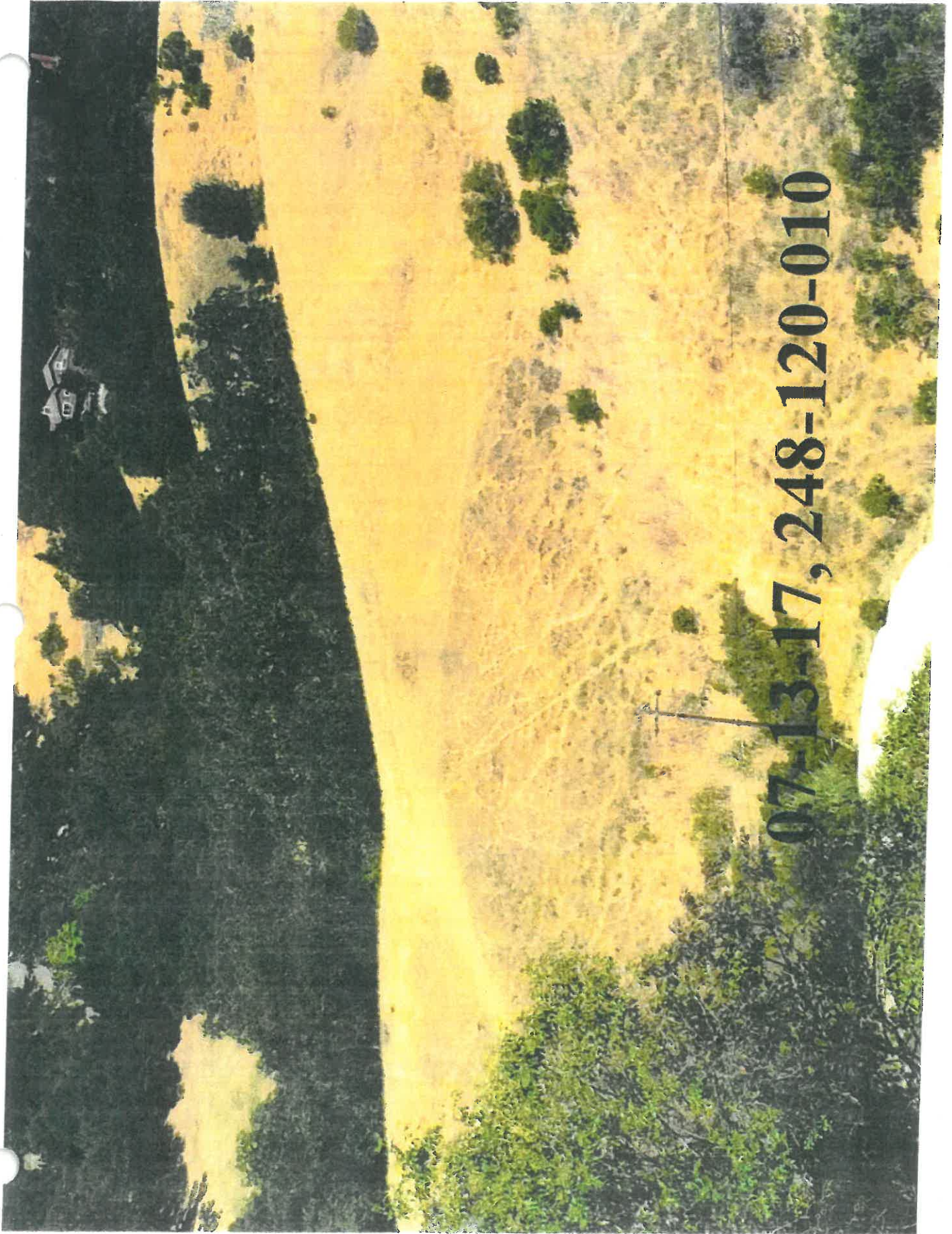
P.B.  
252



248-120-010



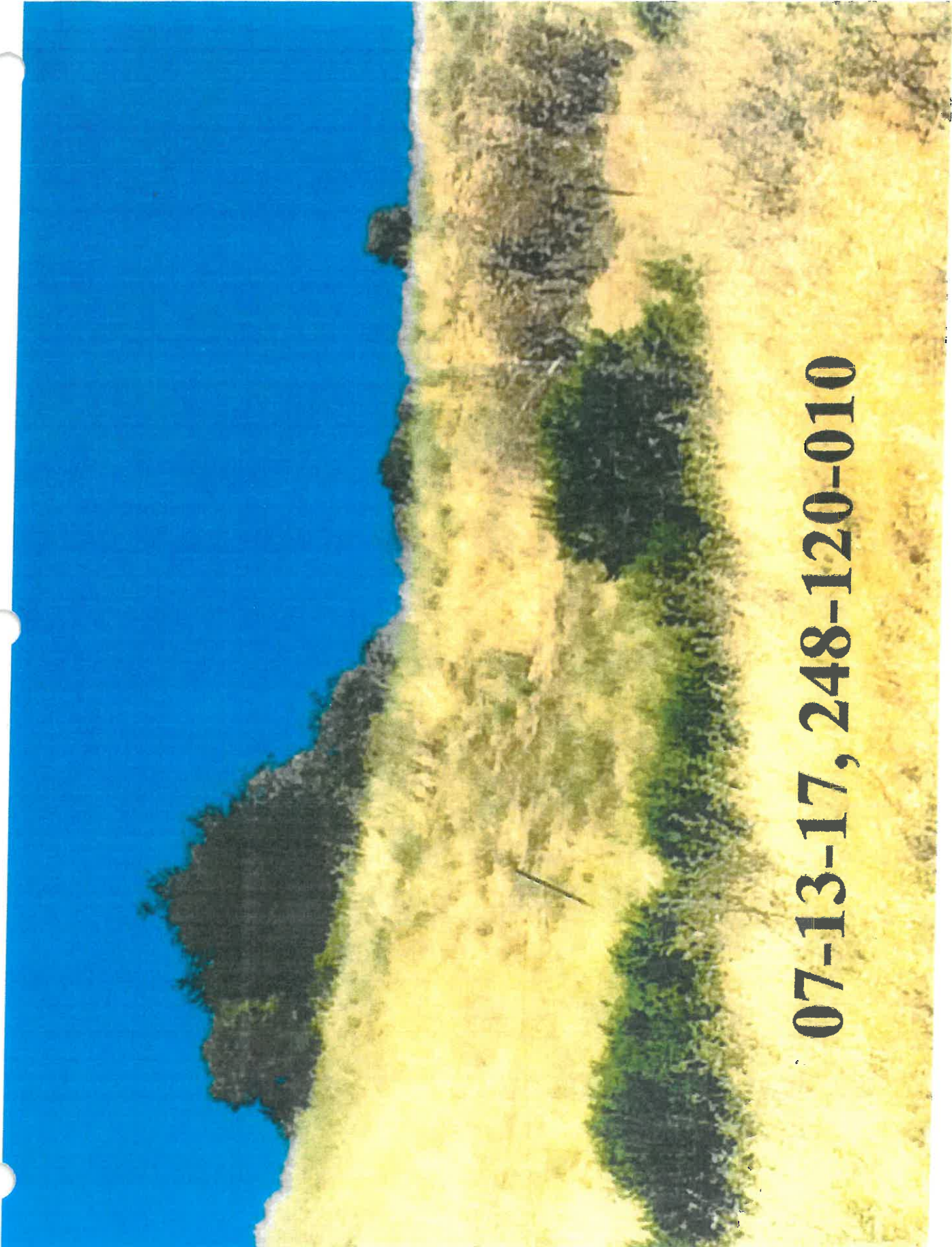




07-13-17, 248-120-010



07-13-17, 248-120-010



07-13-17, 248-120-010







248-120-01

248-120-010 b4  
082217

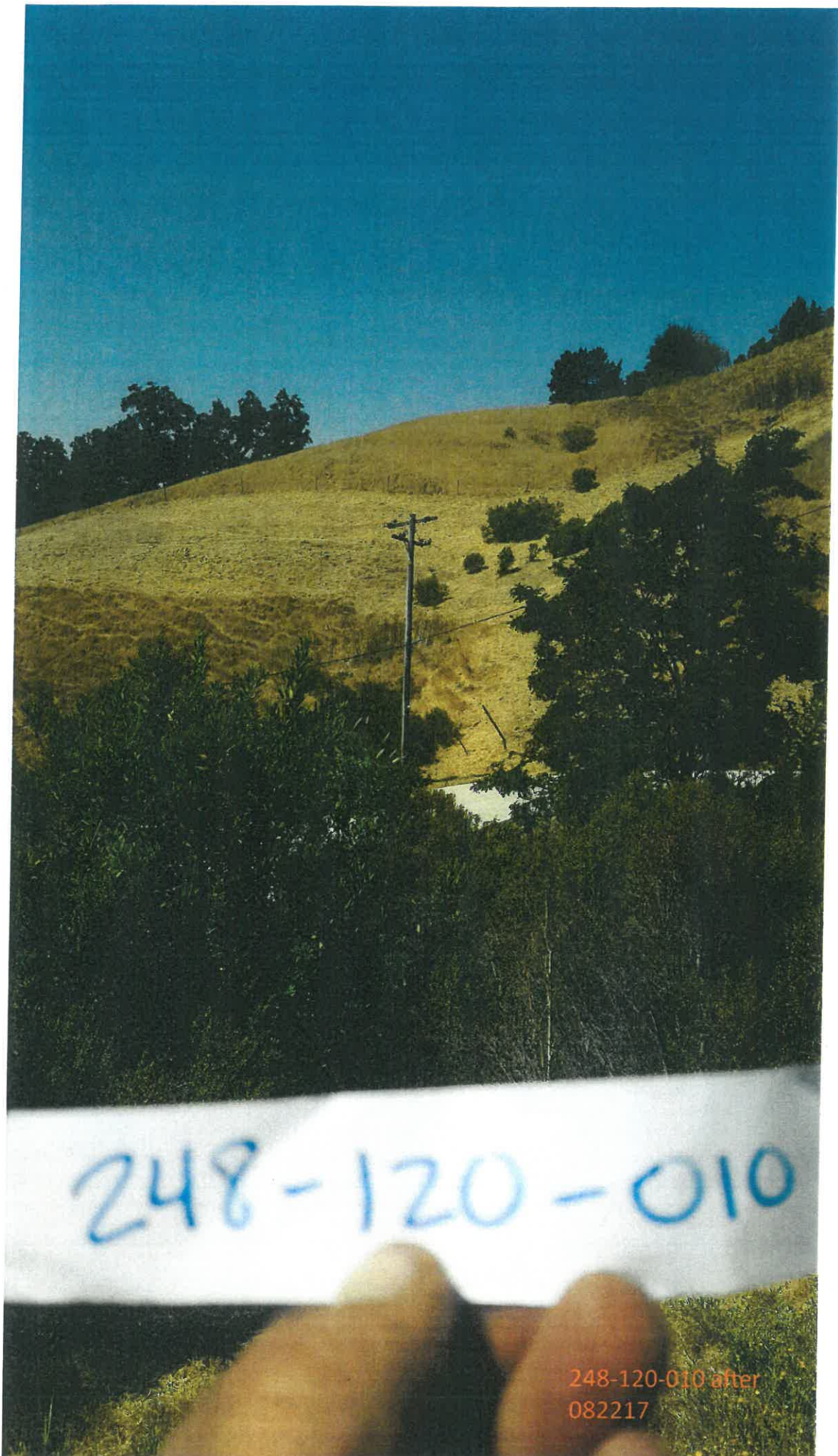




48-120-010

248-120-010 b4  
082217

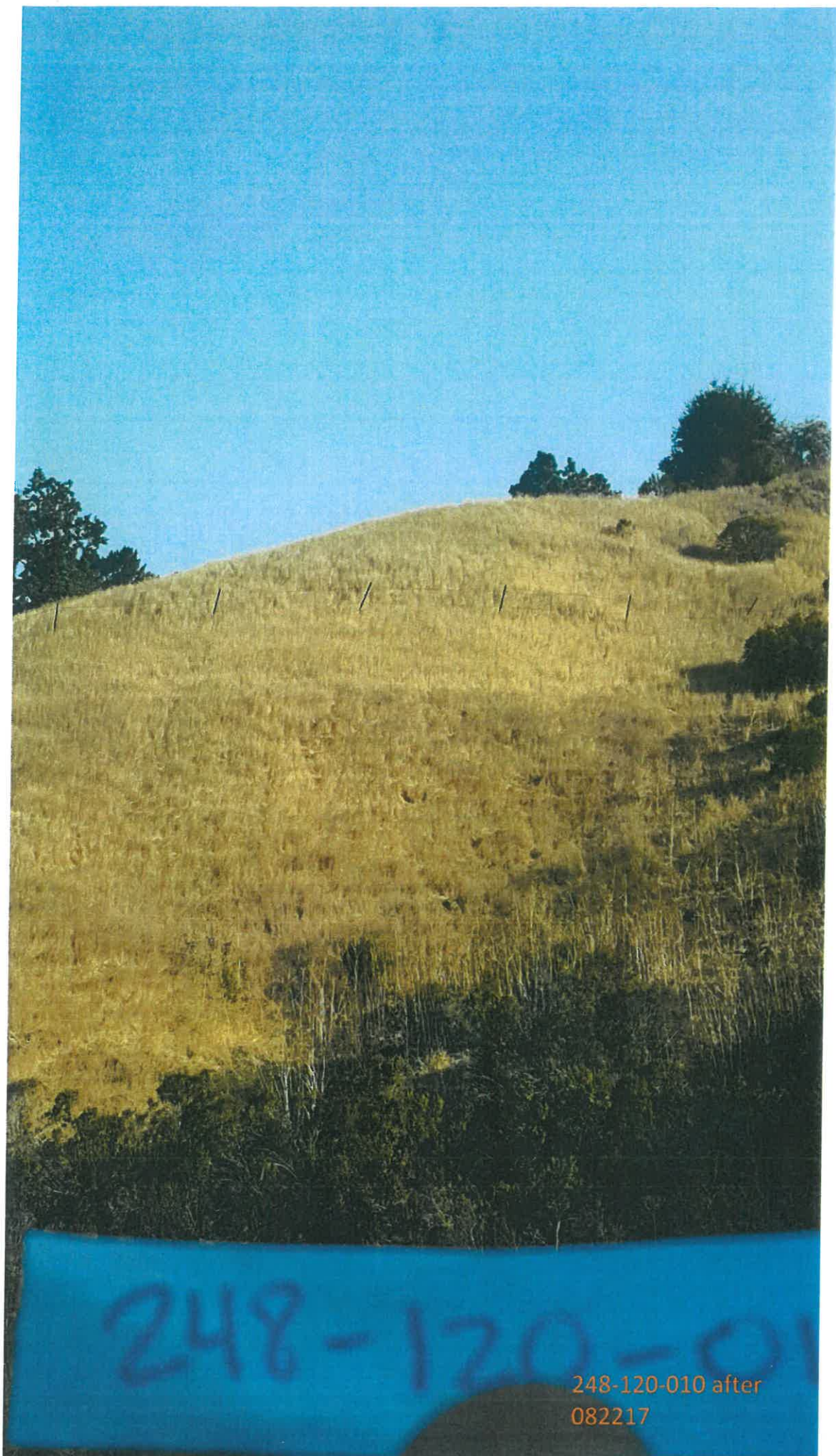




248-120-010

248-120-010 after  
082217





248-120-01

248-120-010 after  
082217



**Contra Costa County**



**Fire Protection District**

**FINAL NOTICE!**

**FINAL NOTICE TO ABATE  
FLAMMABLE VEGETATION AND RUBBISH**

PARK CHUNG JIN  
10 MACPHAIL COURT  
MARKHAM, ON L3R0C2

06/29/17

By: MATT DAVIS  
(925) 941-3591

COMPLETION DATE: 07/09/17

APN: 248-120-010  
SITE: 1006 HOWARD HILLS RD, LAFAYETTE, CA 94549

The completion deadline on the previous Notice of Abatement sent to you has passed.

Unless you contact the Fire District immediately, the District will abate this hazardous condition. The cost will include the contractor's cost, which may be 200 percent to 300 percent more than private contractors, and an administrative fee of not less than \$225.00 per parcel. The administrative fee will be increased each consecutive year the District has to abate this property.

**RIGHT OF ENTRY:** Section 14902 of the Health & Safety Code, empowers the District Contractor, as our agent, to enter upon private property to perform the task of abating a public nuisance (weeds, grass, rubbish and/or unsafe conditions).

This notice is sent in accordance with California Health and Safety Code, Division 12, Part 5, California Fire Code 2013 Section 304, Contra Costa County Ordinance 2013-22.

**THIS CERTIFIED LETTER IS YOUR FINAL OPPORTUNITY** to comply with the weed abatement ordinance. If you do not comply within 10 days of the date of this notice, the Fire District is legally entitled to enter your property to complete this fire hazard abatement.

Please call the undersigned at (925) 941-3591.

Matt Davis  
Exterior Hazard Control Division

WA.10Cmd  
Rev. 03/16

## MINIMUM WEED ABATEMENT STANDARDS



- A. **PARCELS FIVE ACRES OR LESS IN SIZE:**  
Maintain **ALL** weeds at a height of **no more than 3 inches**. Weeds and grasses must be mowed, with material mulched and scattered or raked and bagged, and removed from the property, or disced, (see "Discing Quality" below). All combustible rubbish or debris, including but not limited to: cardboard boxes, pallets, trash, wood rounds/chunks, rubble, etc., shall be removed from the property. **Parcels may require additional abatement during the season due to the regrowth of weeds and other flammable vegetation.**
- B. **PARCELS GREATER THAN FIVE ACRES IN SIZE:**  
Shall be provided with **30-foot fuelbreaks** and **15-foot crossbreaks**, (see "H" and "I" below). Crossbreaks should divide the parcel into approximately 5-acre sections. **Fencelines may require handmowing/weedeating to ensure completion of fuelbreak.** When terrain is too steep or rugged for a tractor, a handmowed fuelbreak may be required. All cut material should be mulched and scattered or raked, bagged and removed from parcel.
- C. **Fuelbreaks along roadways** are required as part of the property line. Road right-of-ways shall be cleared to a minimum of **10 feet horizontally** from the edge of driving surface and **13'6" vertically**.
- D. **Active pastureland** shall be provided with **15-foot wide fuelbreaks and crossbreaks** if a sufficient number of animals are present to steadily reduce height of grasses during the summer months to **3 inches** or less by the end of August, irrespective of parcel size. **If this requirement cannot be met, 30-foot fuelbreaks and crossbreaks shall be required.**
- E. **Active cropland** shall be provided with **15-foot fuelbreaks** or crossbreaks if the crop is to be harvested by mid-June. If there is to be a later harvest, **30-foot fuelbreaks shall be required.**
- F. **Orchards** are to be maintained by complete abatement, including grasses under tree branches, (see G. Tree litter). This may require pruning of lower branches to allow equipment access.
- G. **Tree litter** (eucalyptus leaves and bark, coniferous needles, leaves, fallen branches, etc.) shall be removed from the base of trees, tree stems, and limbs within 10 feet of the ground and maintained throughout the fire season.
- H. **30-foot fuelbreaks, where required, shall be provided** around all structures, combustible storage, trees, shrubs and brush, **along ridgelines**, fencelines, ditches, and along the sides of, but not in, creeks. Fuelbreaks and crossbreaks are a continuous strip of disced or dozed ground following as closely as possible to the property line, and **along one side of all fencelines**, ditches, and on top of all ridgelines. Remove from the property all debris, rubble, junk, piles of dirt, etc., which would obstruct or impede vehicles and/or equipment used for abatement work or fire suppression operations.
- I. **Mowed fuelbreaks** shall be 60 feet wide and **mowed crossbreaks** 30 feet wide due to ability of the remaining surface material to support a fire growth.

### DISCING QUALITY:

All discing work, including fuelbreaks, shall be completed so that all weeds, grasses, crops and other vegetation or organic material, which could be expected to burn, shall be completely turned under to the point that there is not sufficient exposed fuel to maintain or allow the spread of fire.

***NOTE: Certain properties may require additional or more stringent abatement due to site-specific issues with terrain, regrowth, location, land use, or fire related history.***

## **ATTENTION PROPERTY OWNERS**

**The Fire District flammable vegetation abatement charges can be 100% to 200% higher than private contractors.**

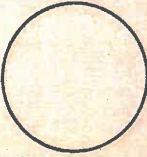
**The Fire District urges all property owners to arrange for their own abatement by the completion deadline, and to maintain the abatement standards throughout the fire season.**





Return Receipt for International Mail  
(Registered™, Insured and Express Mail®)

Postmark of the office returning the receipt  
Timbre du bureau renvoyant l'avis



Administration des Postes des Etats-Unis d'Amérique

Par Avion

The sender completes and indicates the address for the return of this receipt.  
(A remplir par l'expéditeur, qui indiquera son adresse pour le renvoi du présent avis.)

Name or Firm (Nom ou raison sociale)  
**Contra Costa Co. Fire Prot. Dist. CM**

Street and Number (Rue et no.)  
**2010 GEARY ROAD**

City, State, and ZIP + 4® (Localité et code postal)  
**PLEASANT HILL CA 94523-4619**

248-120-010

UNITED STATES OF AMERICA  
Etats-Unis d'Amérique  
CN07 (Old C5)

PS Form 2865, March 2007

Avis de réception

Registered No. RE56228286609

Date Stamp

Reg. Fee	\$1.15	
Handling Charge	\$14.95	Return Receipt
Postage	\$3.85	Restricted Delivery
Received by	\$0.00	
Customer Must Declare Full Value \$0.00		Domestic Insurance up to \$25,000 is included based upon the declared value. International Indemnity is limited. (See Reverse).



OFFICIAL USE

TO	FROM
CHUNG JIN PARK 10 MACPHAIL COURT MARKHAM, ONTARIO L3R 0C2 CANADA	CCCCPD CM 2010 GEARY ROAD PLEASANT HILL, CA 94523 248-120-010

PS Form 3806, Receipt for Registered Mail Copy 1 - Customer  
May 2007 (7530-02-000-9051) (See Information on Reverse)  
For domestic delivery information, visit our website at www.usps.com®

Completed by the office of origin. (A remplir par le bureau d'origine.)	Item Description (Nature de l'envoi) <input type="checkbox"/> Article (Envoi recommandé) <input checked="" type="checkbox"/> Letter (Lettre) <input type="checkbox"/> Printed Matter (Imprimé) <input type="checkbox"/> Other (Autre) <input type="checkbox"/> Express Mail International	Registered <input type="checkbox"/> Article (Envoi recommandé)	Printed Matter (Imprimé)	Other (Autre)	Express Mail International	
	Insured Parcel <input type="checkbox"/> (Colis avec valeur déclarée)	Insured Value <b>RE 562 282 866 US</b>				
	Office of Mailing (Bureau de dépôt) <b>Walnut Creek, CA, 94596</b>	Date of Posting (Date de dépôt) <b>6/29/07</b>				
	Addressee Name or Firm (Nom ou raison sociale du destinataire) <b>CHUNG JIN PARK</b>					
Completed at destination. (A compléter à destination.)	Street and No. (Rue et No.) <b>10 MACPHAIL COURT</b>					
	Place and Country (Localité et pays) <b>MARKHAM, ONTARIO L3R0C2 CANADA</b>					
	This receipt must be signed by: (1) the addressee; or, (2) a person authorized to sign under the regulations of the country of destination; or, (3) those regulations so provide, by the employee of the office of destination. This signed form will be returned to the sender by the first mail. (Cet avis doit être signé par le destinataire ou par une personne y autorisée en vertu des règlements du pays de destination, ou, si ces règlements le comportent, par l'agent du bureau de destination, et renvoyé par le premier courrier directement à l'expéditeur.)		Date <b>July 05/07</b>			Postmark of the office of destination (Timbre du bureau de destination)
	<input type="checkbox"/> The article mentioned above was duly delivered. (L'envoi mentionné ci-dessus a été dûment livré.)		Signature of Addressee (Signature du destinataire) <b>[Signature]</b>			Office of Destination Employee Signature (Signature de l'agent du bureau de destination) <b>[Signature]</b>

PS Form 2865, March 2007 (Reverse) PSN 7530-01-000-9775

248-120-010

Contra Costa County



Fire Protection District

**NOTICE TO ABATE FLAMMABLE  
VEGETATION & RUBBISH**

PARK CHUNG JIN  
10 MACPHAIL COURT  
MARKHAM, ON L3R0C2

DATE: 05/10/2017

PARCEL NUMBER: 248-120-010  
LOCATION: 1006 HOWARD HILLS RD, LAFAYETTE, CA 94549

COMPLETION DEADLINE: 06/09/2017

ATTENTION PROPERTY OWNERS:

**PLEASE READ THIS NOTICE COMPLETELY, INCLUDING THE MINIMUM WEED ABATEMENT STANDARDS PROVIDED ON THE REVERSE SIDE OF THIS NOTICE.**

This notice is mailed to all property owners where a flammable vegetation and/or rubbish hazard may exist during the fire season. **ALL** property owners with parcels greater than 5 acres in size shall comply with **abatement standard 'B' on the reverse side of this notice**. If abatement is not completed in accordance with the *Minimum Weed Abatement Standards* by the completion deadline on this notice, the Fire District contractor will be ordered to enter the property and abate the hazard.

The cost of abatement shall be THE CONTRACTOR'S CHARGE PLUS AN ADMINISTRATIVE FEE OF NOT LESS THAN \$225.00 PER PARCEL. These charges shall be assessed against the property, collected like property taxes, and be a lien on the property.

This notice is sent in accordance with California Health and Safety Code, Division 12, Part 5, California Fire Code 2013 Section 304, and Contra Costa County Ordinance 2013-22, Section 319.

THE FIRE DISTRICT URGES ALL PROPERTY OWNERS TO ARRANGE FOR THEIR OWN ABATEMENT BY THE COMPLETION DEADLINE ON THIS NOTICE, AND TO MAINTAIN THE ABATEMENT STANDARDS THROUGHOUT THE FIRE SEASON.

If the above property has been improved so that any potential fire hazard no longer exists or you no longer own the property, PLEASE NOTIFY THE FIRE DISTRICT AS SOON AS POSSIBLE. We appreciate your assistance and cooperation in this program. If you have any questions, please call (925) 941-3300, Monday – Friday, between 8 a.m. and 5 p.m. The district staff will make every effort to be of assistance.

Kathy Woofter, Fire Prevention Technician  
Exterior Hazard Control Division Coordinator

WA.3v1pl  
Rev. 03/16



## MINIMUM WEED ABATEMENT STANDARDS



- A. **PARCELS FIVE ACRES OR LESS IN SIZE:**  
Maintain **ALL** weeds at a height of **no more than 3 inches**. Weeds and grasses must be mowed, with material mulched and scattered or raked and bagged, and removed from the property, or disced, (see "Discing Quality" below). All combustible rubbish or debris, including but not limited to: cardboard boxes, pallets, trash, wood rounds/chunks, rubble, etc., shall be removed from the property. **Parcels may require additional abatement during the season due to the regrowth of weeds and other flammable vegetation.**
- B. **PARCELS GREATER THAN FIVE ACRES IN SIZE:**  
Shall be provided with **30-foot fuelbreaks** and **15-foot crossbreaks**, (see "H" and "I" below). Crossbreaks should divide the parcel into approximately 5-acre sections. **Fencelines may require handmowing/weedeating to ensure completion of fuelbreak.** When terrain is too steep or rugged for a tractor, a handmowed fuelbreak may be required. All cut material should be mulched and scattered or raked, bagged and removed from parcel.
- C. **Fuelbreaks along roadways** are required as part of the property line. Road right-of-ways shall be cleared to a minimum of **10 feet horizontally** from the edge of driving surface and **13'6" vertically**.
- D. **Active pastureland** shall be provided with **15-foot wide fuelbreaks and crossbreaks** if a sufficient number of animals are present to steadily reduce height of grasses during the summer months to **3 inches** or less by the end of August, irrespective of parcel size. **If this requirement cannot be met, 30-foot fuelbreaks and crossbreaks shall be required.**
- E. **Active cropland** shall be provided with **15-foot fuelbreaks** or crossbreaks if the crop is to be harvested by mid-June. If there is to be a later harvest, **30-foot fuelbreaks shall be required.**
- F. **Orchards** are to be maintained by complete abatement, including grasses under tree branches, (see G. Tree litter). This may require pruning of lower branches to allow equipment access.
- G. **Tree litter** (eucalyptus leaves and bark, coniferous needles, leaves, fallen branches, etc.) shall be removed from the base of trees, tree stems, and limbs within 10 feet of the ground and maintained throughout the fire season.
- H. **30-foot fuelbreaks, where required, shall be provided** around all structures, combustible storage, trees, shrubs and brush, **along ridgelines**, fencelines, ditches, and along the sides of, but not in, creeks. Fuelbreaks and crossbreaks are a continuous strip of disced or dozed ground following as closely as possible to the property line, and **along one side of all fencelines**, ditches, and on top of all ridgelines. Remove from the property all debris, rubble, junk, piles of dirt, etc., which would obstruct or impede vehicles and/or equipment used for abatement work or fire suppression operations.
- I. **Mowed fuelbreaks** shall be 60 feet wide and **mowed crossbreaks** 30 feet wide due to ability of the remaining surface material to support a fire growth.

### DISCING QUALITY:

All discing work, including fuelbreaks, shall be completed so that all weeds, grasses, crops and other vegetation or organic material, which could be expected to burn, shall be completely turned under to the point that there is not sufficient exposed fuel to maintain or allow the spread of fire.

**NOTE: Certain properties may require additional or more stringent abatement due to site-specific issues with terrain, regrowth, location, land use, or fire related history.**

## **ATTENTION PROPERTY OWNERS**

**The Fire District flammable vegetation abatement charges can be 100% to 200% higher than private contractors.**

**The Fire District urges all property owners to arrange for their own abatement by the completion deadline, and to maintain the abatement standards throughout the fire season.**

Completed by the office of origin. (A remplir par le bureau d'origine.)	Item Description (Nature de l'envoi) <input type="checkbox"/> Registered Article (Envoi recommandé) <input type="checkbox"/> Letter (Lettre) <input type="checkbox"/> Printed Matter (Imprimé) <input type="checkbox"/> Other (Autre) <input type="checkbox"/> Express Mail International
	<input type="checkbox"/> Insured Parcel (Colis avec valeur déclarée)      Insured Value (Valeur déclarée)      Article Number
	Office of Mailing (Bureau de dépôt)      Date of Posting (Date de dépôt)
Completed at destination. (A compléter à destination.)	Addressee Name or Firm (Nom ou raison sociale du destinataire) <b>Park Chung Jin</b>
	Street and No. (Rue et No.) <b>10 MacPhail Court</b>
	Place and Country (Localité et pays) <b>Markham, ON L3R 0C2</b>
This receipt must be signed by: (1) the addressee; or, (2) a person authorized to sign under the regulations of the country of destination; or, (3) if those regulations so provide, by the employee of the office of destination. This signed form will be returned to the sender by the first mail. (Cet avis doit être signé par le destinataire ou par une personne y autorisée en vertu des règlements du pays de destination, ou, si ces règlements le comportent, par l'agent du bureau de destination, et renvoyé par le premier courrier directement à l'expéditeur.)	
<input type="checkbox"/> The article mentioned above was duly delivered. (L'envoi mentionné ci-dessus a été dûment livré.)	Date
Signature of Addressee (Signature du destinataire)	Office of Destination Employee Signature (Signature de l'agent du bureau de destination)

PS Form 2865, March 2007 (Reverse) PSN 7530-01-000-9775

248-120-010

Registered No. <b>RE319489748US</b>		Date Stamp <b>PLEASANT HILL CA 94523 MAY 10 2017</b>
To Be Completed By Post Office	Postage \$ <b>\$1.15</b>	Extra Services & Fees (continued)
	Extra Services & Fees	<input type="checkbox"/> Signature Confirmation
	<input type="checkbox"/> Registered Mail \$ <b>\$14.95</b>	<input type="checkbox"/> Signature Confirmation Restricted Delivery
	<input type="checkbox"/> Return Receipt (hardcopy) \$ <b>\$3.25</b>	
	<input type="checkbox"/> Return Receipt (electronic) \$ <b>\$0.00</b>	
<input type="checkbox"/> Restricted Delivery \$ <b>\$0.00</b>	<b>Total Postage &amp; Fees \$ <b>\$19.95</b></b>	
Customer Must Declare Full Value \$ <b>\$0.00</b>	Received by <b>[Signature]</b>	USPS Domestic Insurance up to \$50,000 is included based upon the declared value. International Indemnity is limited. (See Reverse).
<b>OFFICIAL USE</b>		
To Be Completed By Customer (Please Print) All Entries Must Be In Ballpoint or Typed	FROM	<b>CCC FPD MLR 2010 Geary Rd Pleasant Hill, CA 94523-4609 248-120-010</b>
	TO	<b>Park Chung Jin 10 MacPhail Court Markham, ON L3R 0C2</b>

PS Form 3806, Registered Mail Receipt

April 2015, PSN 7530-02-000-9051

Copy 1 - Customer

(See Information on Reverse)

For domestic delivery information, visit our website at [www.usps.com](http://www.usps.com)





**MINUTES**

October 8, 2018

The Advisory Fire Commission met at a regular meeting on Monday, October 8, 2018 at 7:00 p.m. Chairman Rojanasathira called the meeting to order, and Fire Chief Carman led the salute to the flag.

**ROLL CALL**

**Present:** Commissioners: Erel Betser – District I  
Richard “Tom” Chapman – At Large #2  
Mike Egan – At Large #1  
Debra Galey – District IV  
Matthew Guichard – District II  
Nat Rojanasathira – District V  
Lisa Bartley – District I Alternate  
Walter Fields – District V Alternate  
Darran Mazaika – District IV Alternate

Fire Chief: Jeff Carman

**PUBLIC HEARINGS**

Chairman Rojanasathira opened the public hearing on the October 3, 2018 Report on the Cost of Abatement. Hearing no objections or protests to the October 3, 2018 Abatement Report, the hearing was closed. Chairman Rojanasathira then asked for a motion to adopt the “Resolution of Confirmation” confirming the October 3, 2018 Abatement Report in the amount of \$104,614.90. Commissioner Chapman moved that the Commission adopt the Resolution of Confirmation confirming the Abatement Report, seconded by Commissioner Egan. Said motion carried by a unanimous vote (AYES: Betser, Chapman, Egan, Galey, Guichard, Rojanasathira; ABSENT: None).

Commissioner Galey made an additional motion to have District staff adjust or modify any charges found to be incorrect because the charge was entered:

- a) more than once,
- b) through clerical error,
- c) through the error or mistake of a material fact, or
- d) illegally

Motion seconded by Commissioner Chapman. Said motion carried by a unanimous vote (AYES: Betser, Chapman, Egan, Galey, Guichard, Rojanasathira; ABSENT: None).

Commissioner Egan requested before and after pictures, going forward, whenever possible.

### **PUBLIC COMMENTS**

None

### **CONSENT ITEMS**

A. August 13, 2018 Meeting Minutes – Pulled from Consent and moved to Discussion

B. Accept and File Reports:

1. Personnel Report – Pulled from Consent and moved to Discussion
2. Operating Budget
3. Fire Prevention Report
4. Monthly Activity Reports
5. Suppression Leave Summary
6. Correspondence

Commissioner Egan made a motion to accept and file items B.2. through B.6. Motion seconded by Commissioner Galey. Said motion carried by a unanimous vote (AYES: Betser, Chapman, Egan, Galey, Guichard, Rojanasathira; ABSENT: None).

### **DISCUSSION ITEMS**

A. August 13, 2018 Meeting Minutes

After discussion, Commissioner Galey made a motion to accept and file the August 13, 2018 Meeting Minutes as amended, seconded by Commissioner Chapman. Said motion carried by a unanimous vote (AYES: Betser, Chapman, Egan, Galey, Guichard, Rojanasathira; ABSENT: None).

B. Personnel Report

After discussion, Commissioner Egan made a motion to accept and file the Personnel Report, seconded by Commissioner Chapman. Said motion carried by a unanimous vote (AYES: Betser, Chapman, Egan, Galey, Guichard, Rojanasathira; ABSENT: None).

C. Declaration of Surplus Equipment – Report of August 30, 2018

Commissioner Egan made a motion to approve the surplus of equipment listed on the declaration report of August 30, 2018. Motion was seconded by Commissioner Galey. Said motion carried by a unanimous vote (AYES: Betser, Chapman, Egan, Galey, Guichard, Rojanasathira; ABSENT: None).

D. Declaration of Surplus Equipment – Report of September 4, 2018

Commissioner Guichard made a motion to approve the surplus of equipment listed on the declaration report of September 4, 2018. Motion was seconded by Commissioner Egan. Said motion carried by a unanimous vote (AYES: Betser, Chapman, Egan, Galey, Guichard, Rojanasathira; ABSENT: None).

E. Update on Bylaws Change Proposal

Recording Secretary Ellingberg extended thanks to Jill Ray, District Representative for Supervisor Candace Andersen, for her assistance in following up with County Counsel. She noted that while the Commission's proposal would not be on the October 9, 2018 Fire Board agenda, it would likely be on a Board of Supervisors meeting agenda in the month of October; and she will notify the Commissioners when a date has been confirmed.

**FIRE CHIEF'S REPORT**

Reviewed/discussed the October 8, 2018 Fire Chief's report.

**COMMISSIONERS' COMMENTS / ITEMS FOR FUTURE AGENDAS**

All – Congratulations to Chief Carman for being chosen as Fire Chief of the Year by the California Fire Chiefs Association.

Chapman – Kudos to paramedics who responded to a cardiac call and were able to recover a pulse.

Egan – Concerned about number of runs Station 6 has per day. It would be great to give them a break. Chief Carman noted that Bravo calls being changed to ambulance only will help some, and there may be other options to explore.

Betser – Asked about the statewide wildfire program. Chief Carman noted that the fire service received \$75 million for prepositioning; Deputy Fire Chief Broschard as Operational Area Coordinator was able to get pre-deployed resources; and there needs to be more training on how to access the now available resources.

Galey – Would like more notice of events such as Open House scheduled for October 13. Steve Hill, District PIO, noted that he would send an invite for the Open House and keep Commissioners on his email list.

Meeting adjourned at 7:57 p.m.

**NEXT MEETING DATE AND TIME**

The next meeting is scheduled for December 10, 2018, 7:00 p.m.

---

Latonia Ellingberg, Recording Secretary



## CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

TO: Advisory Fire Commission  
FROM: Jackie Lorrekovich, Chief of Administrative Services  
SUBJECT: Personnel Report  
DATE: December 10, 2018

### SERVICE AWARDS

#### 30-YEAR

Hugh Marquez	Fire Engineer	10-24-88
Steve Limrite	Senior Fire District Dispatcher	11-16-88
Richard Sonsteng	Battalion Chief	11-28-88

#### 20-YEAR

Lisa Martinez	Fire Prevention Captain	10-19-98
---------------	-------------------------	----------

#### 15-YEAR

Damon Haas	Fire Captain	10-25-03
Jean Macauley	Fire District Dispatcher	10-31-03
Angela Johnson-Davis	Fire Engineer	11-17-03
Chris Bloch	Fire Captain	11-17-03
Daniel Batz	Fire Captain	11-17-03
Dennis Buchholz	Fire Captain	11-17-03
Emanuel Harris	Fire Engineer	11-17-03
Joaquin Avila	Fire Captain	11-17-03
Kevin Platt	Fire Captain	11-17-03
Mary Oades	Fire Engineer	11-17-03
Paul Silva	Battalion Chief	11-17-03
Sean Tracey	Fire Captain	11-17-03
Thomas Waller	Fire Captain	11-17-03
Tim Gleeson	Fire Captain	11-17-03
Vita Impastato	Battalion Chief	11-17-03
Xon Burris	Fire Captain	11-17-03

#### 10-YEAR

Victor Massenkoff	Fire Investigator	10-23-08
Mike Mankini	Information Systems Technician II	11-17-08

### NEW HIRES

Julie Haslam	Fire EMS Quality Improvement Coordinator	11-13-18
Cheryl Morse	Departmental HR Analyst	11-13-18
James Phelan	Fire Inspector I	11-13-18

### PROMOTIONS

Elizabeth Patterson	Departmental Fiscal Officer	10-17-18
Christine Kwapnoski	Account Clerk-Advanced	11-15-18
Charles Stark	Assistant Fire Chief	12-01-18

### REEMPLOYMENT

Justin Maxwell	Fire Inspector I	11-19-18
----------------	------------------	----------

### SEPARATIONS

Peter Doppe	Firefighter	11-02-18
Trejo Osvaldo	Firefighter-Recruit	10-17-18
Jennifer Mecham	Firefighter-Recruit	10-18-18
Justin Maxwell	Firefighter-Recruit	10-23-18
Ronald Kelly	Firefighter-Recruit	10-27-18
Christopher Dodson	Firefighter-Recruit	11-09-18
Shawn Anderson	Firefighter-Recruit	11-28-18

### SUPPRESSION STAFFING VACANCIES

	Minimum Staffing	Current Staffing	Vacancies
Fire Captain	84	85	(1)
Fire Engineer	84	78	6
Firefighter	84	85	(1)
Firefighter-Recruit	0	26	(26)
TOTAL	252	274	(22)

### NOTES

1. The suppression staffing report reflects full staffing with 27 fire companies, one squad, and three STCs.
2. Negative numbers represent a surplus over minimum staffing. Incumbents will eventually fill vacancies created by the reopening of Fire Station 16, the SAFER FY17 grant award, and retirements.

**CCCFPD General Fund Expenditure Summary  
FY 2018-19 (as of 11-13-18)**

Dept	Obj	Sub Obj	Description	Appropriation	Adj	Expenditures	Encumbr	Balance	% Used
0952	6000	6201	GENERAL INVENTORY CLEAR	0	0	664,445	0	-664,445	
0952	6000	6203	FUEL INVENTORY CLEARING	0	0	70,653	0	-70,653	
0952	6000	6205	PARTS INVENTORY CLEARING	0	0	457,340	0	-457,340	
		<b>6000 Total</b>		<b>0</b>	<b>0</b>	<b>1,192,439</b>	<b>0</b>	<b>-1,192,439</b>	
7300	1000	1011	PERMANENT SALARIES	44,255,551	0	13,556,172	0	30,699,379	30.63%
7300	1000	1013	TEMPORARY SALARIES	300,000	0	118,385	0	181,615	39.46%
7300	1000	1014	PERMANENT OVERTIME	10,856,620	0	4,515,362	0	6,341,258	41.59%
7300	1000	1015	DEFERRED COMP CTY CONTRB	65,460	0	15,662	0	49,798	23.93%
7300	1000	1019	COMP & S D I RECOVERIES	0	0	-136,244	0	136,244	
7300	1000	1042	F.I.C.A.	844,083	0	270,569	0	573,514	32.05%
7300	1000	1044	RETIREMENT EXPENSE	27,979,168	0	8,758,102	0	19,221,066	31.30%
7300	1000	1046	EXCESS RETIREMENT BENEFIT	90,000	0	15,258	0	74,742	16.95%
7300	1000	1060	EMPLOYEE GROUP INSURANCE	5,936,341	0	1,819,837	0	4,116,504	30.66%
7300	1000	1061	RETIREE HEALTH INSURANCE	5,252,000	0	1,679,383	0	3,572,617	31.98%
7300	1000	1062	OPEB PRE-PAY	1,959,289	0	554,522	0	1,404,767	28.30%
7300	1000	1063	UNEMPLOYMENT INSURANCE	0	0	2,286	0	-2,286	
7300	1000	1070	WORKERS COMPENSATION INS	4,424,296	0	1,825,416	0	2,598,880	41.26%
		<b>1000 Total</b>		<b>101,962,808</b>	<b>0</b>	<b>32,994,711</b>	<b>0</b>	<b>68,968,097</b>	<b>32.36%</b>
7300	2000	2100	OFFICE EXPENSE	143,460	0	38,610	0	104,850	26.91%
7300	2000	2102	BOOKS-PERIODICLS-SUBSCRPT	29,600	0	4,272	0	25,328	14.43%
7300	2000	2110	COMMUNICATIONS	662,000	0	210,572	0	451,428	31.81%
7300	2000	2120	UTILITIES	266,140	0	112,442	0	153,698	42.25%
7300	2000	2130	SMALL TOOLS & INSTRUMENTS	62,900	0	8,576	0	54,324	13.63%
7300	2000	2131	MINOR FURNITURE/EQUIPMENT	510,525	3,462	60,538	23,348	430,100	11.78%
7300	2000	2132	MINOR COMPUTER EQUIPMENT	293,650	0	45,547	0	248,103	15.51%
7300	2000	2140	MEDICAL & LAB SUPPLIES	208,700	0	36,723	0	171,977	17.60%
7300	2000	2150	FOOD	40,030	0	18,488	0	21,542	46.19%
7300	2000	2160	CLOTHING & PERSONAL SUPPL	569,850	0	171,670	0	398,180	30.13%
7300	2000	2170	HOUSEHOLD EXPENSE	272,860	0	84,714	0	188,146	31.05%
7300	2000	2190	PUBLICATNS & LEGL NOTICES	4,500	0	3,005	0	1,495	66.79%
7300	2000	2200	MEMBERSHIPS	16,125	0	1,491	0	14,634	9.25%
7300	2000	2250	RENTS & LEASES -EQUIPMENT	432,365	0	129,400	0	302,965	29.93%
7300	2000	2251	COMPUTER SOFTWARE COST	327,800	133,939	40,131	127,713	293,895	8.69%
7300	2000	2260	RENTS & LEASES -PROPERTY	11,820	0	1,944	0	9,876	16.44%
7300	2000	2270	MAINTENANCE -EQUIPMENT	362,110	0	148,092	8,660	205,358	40.90%
7300	2000	2271	VEHICLE REPAIRS	689,100	0	140,993	0	548,107	20.46%
7300	2000	2272	VEHICLE FUEL/OIL	413,000	0	144,227	0	268,773	34.92%
7300	2000	2273	CNTRL GARAGE TIRES	125,000	0	70,836	0	54,164	56.67%
7300	2000	2281	MAINTENANCE OF BUILDINGS	1,396,750	2,320	217,052	2,320	1,179,698	15.51%
7300	2000	2282	GROUND MAINTENANCE	497,620	0	-14,403	0	512,023	-2.89%
7300	2000	2300	TRANSPORTATION AND TRAVEL	10,000	0	372	0	9,628	3.72%
7300	2000	2301	AUTO MILEAGE EMPLOYEES	3,000	0	85	0	2,915	2.83%
7300	2000	2303	OTHER TRAVEL EMPLOYEES	363,870	0	24,746	0	339,124	6.80%
7300	2000	2310	NON CNTY PROF SPCLZD SVCS	1,053,090	-130,000	423,910	0	499,180	45.92%
7300	2000	2314	CONTRACTED TEMPORARY HELP	15,000	22,397	22,061	22,934	-7,598	58.99%
7300	2000	2360	INSURANCE	5	0	0	0	5	0.00%
7300	2000	2467	TRAINING & REGISTRATIONS	34,600	0	46,632	0	-12,032	134.77%
7300	2000	2474	FIRE FIGHTING SUPPLIES	632,590	0	108,153	62,086	462,350	17.10%
7300	2000	2477	ED SUPPLIES AND COURSES	79,750	0	20,685	0	59,065	25.94%
7300	2000	2479	OTHER SPECIAL DPMTAL EXP	25,250	0	2,143	0	23,107	8.49%
7300	2000	2490	MISC SERVICES & SUPPLIES	41,800	0	5,736	0	36,065	13.72%
		<b>2000 Total</b>		<b>9,594,860</b>	<b>32,117</b>	<b>2,329,444</b>	<b>247,061</b>	<b>7,050,473</b>	<b>24.20%</b>

**CCCFPD General Fund Expenditure Summary**  
**FY 2018-19 (as of 11-13-18)**

7300	3000	3505	RETIRE OTH LONG TERM DEBT	1,795,291	0	1,723,057	0	72,234	95.98%
7300	3000	3515	INT ON OTH LONG TERM DEBT	397,115	0	340,575	0	56,540	85.76%
7300	3000	3530	TAXES & ASSESSMENTS	31,000	0	27,144	0	3,856	87.56%
7300	3000	3611	INTERFUND EXP - GOV/GOV	2,760,370	0	915,200	0	1,845,170	33.15%
7300	3000	3614	DOIT PHONE EXCHANGE	73,295	0	7,877	0	65,418	10.75%
7300	3000	3615	DOIT DATA PROC SVCS	181,695	0	59,657	0	122,038	32.83%
7300	3000	3616	DOIT DATA PROC SUPPLY	8,658	0	163	0	8,495	1.88%
7300	3000	3617	DOIT MNTN RADIO EQMT	50,000	0	25,843	0	24,157	51.69%
7300	3000	3618	DOIT OTHER TELCOM CHARGES	0	0	26	0	-26	
7300	3000	3619	GEN SVC-BLDG OCPNCY COSTS	550,095	0	220,092	0	330,003	40.01%
7300	3000	3620	GEN SVC-REQUESTED MNTCE	12,000	0	636	0	11,364	5.30%
7300	3000	3622	GEN SVC-OTHER GS CHARGES	184,113	0	32,953	0	151,160	17.90%
7300	3000	3626	INFO SECURITY CHG	40,303	0	13,434	0	26,869	33.33%
		<b><u>3000 Total</u></b>		<b><u>6,083,935</u></b>	<b><u>0</u></b>	<b><u>3,366,657</u></b>	<b><u>0</u></b>	<b><u>2,717,278</u></b>	<b><u>55.34%</u></b>
7300	4000	4951	OFFICE EQUIP & FURNITURE	30,000	0	0	0	30,000	0.00%
7300	4000	4953	AUTOS & TRUCKS	0	721,881	153,869	570,758	-2,746	21.31%
7300	4000	4954	MEDICAL & LAB EQUIPMENT	0	52,588	0	52,588	0	0.00%
7300	4000	4955	RADIO & COMMUNICATN EQUIP	50,000	109,080	109,080	0	50,000	68.57%
7300	4000	4956	TOOLS & SUNDRY EQUIPMENT	97,500	32,150	19,650	12,522	97,478	15.16%
7300	4000	4971	CAPITALIZED SOFTWARE	150,000	0	0	0	150,000	0.00%
		<b><u>4000 Total</u></b>		<b><u>327,500</u></b>	<b><u>915,698</u></b>	<b><u>282,598</u></b>	<b><u>635,868</u></b>	<b><u>324,732</u></b>	<b><u>22.73%</u></b>
7300	5000	5011	REIMBURSEMENTS-GOV/GOV	15,526,415	0	0	0	15,526,415	0.00%
7300	5000	5016	TRANSFERS - GOV/GOV	2,601,703	0	0	0	2,601,703	0.00%
		<b><u>5000 Total</u></b>		<b><u>18,128,118</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>18,128,118</u></b>	<b><u>0.00%</u></b>
		<b><u>Grand Total</u></b>		<b><u>136,097,221</u></b>	<b><u>947,815</u></b>	<b><u>40,165,848</u></b>	<b><u>882,928</u></b>	<b><u>95,996,260</u></b>	<b><u>29.31%</u></b>



# CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

---

## MEMORANDUM

TO: Jeff Carman, Fire Chief

FROM: Lewis Broschard, Deputy Fire Chief / Acting Fire Marshal

SUBJECT: Advisory Fire Commission Fire Prevention Bureau Report  
for October and November 2018

DATE: December 10, 2018

---

### October 2018:

	Engineering	Code Enforcement
Inspections	527	222
Plan reviews	214	
Pub Ed Events	58	
Vegetation Inspections	50	
Investigations	43*	

### November 2018:

	Engineering	Code Enforcement
Inspections	448	523
Plan reviews	119	
Pub Ed Events	51	
Vegetation Inspections	20	
Investigations	41**	

\*Includes one injury, one fatality, and four arrests.

\*\*Includes two injuries, one fatality, and one arrest.



## Runs By Station

( 10/01/18 ~ 10/31/18 )

Station	Runs	Runs/Day	Code 3
6	609	19.65	430
1	398	12.84	264
70	360	11.61	300
81	335	10.81	279
85	311	10.03	261
82	300	9.68	239
5	260	8.39	199
83	256	8.26	210
84	251	8.1	205
86	228	7.35	188
9	222	7.16	168
88	212	6.84	177
87	211	6.81	173
10	182	5.87	133
8	179	5.77	140
3	176	5.68	146
2	159	5.13	128
13	142	4.58	107
14	134	4.32	106
15	134	4.32	110
69	118	3.81	97
7	94	3.03	68
22	81	2.61	62
11	65	2.1	44
17	57	1.84	41
19	1	0.03	1
	5475	176.61	4276

( 11/01/18 ~ 11/30/18 )

Station	Runs	Runs/Day	Code 3
6	659	21.97	474
70	376	12.53	312
1	358	11.93	231
5	297	9.9	228
81	296	9.87	248
82	279	9.3	224
85	275	9.17	235
9	271	9.03	212
83	267	8.9	223
88	249	8.3	200
84	222	7.4	190
86	199	6.63	155
87	183	6.1	143
10	176	5.87	142
2	175	5.83	126
8	170	5.67	124
3	166	5.53	138
69	153	5.1	125
13	143	4.77	108
14	135	4.5	107
15	123	4.1	91
7	97	3.23	70
22	73	2.43	55
11	64	2.13	41
17	54	1.8	35
19	1	0.03	1
	5461	182.03	4238

## Runs By Unit

( 10/01/18 ~ 10/31/18 )

Unit	Runs	Runs/Day	Code 3
E106	394	12.71	302
E181	311	10.03	256
E185	299	9.65	250
E182	283	9.13	223
E105	260	8.39	199
T184	251	8.1	205
T183	241	7.77	196
E101	235	7.58	168
E170	224	7.23	170
E186	220	7.1	180
E109	217	7	163
T106	215	6.94	128
E188	204	6.58	169
E187	198	6.39	167
E103	174	5.61	144
E108	171	5.52	133
T101	163	5.26	96
E102	158	5.1	127
E110	149	4.81	103
E113	140	4.52	105
SQ70	136	4.39	130
E115	130	4.19	106
E169	110	3.55	89
T114	107	3.45	83
E122	80	2.58	61
E107	75	2.42	49
E111	64	2.06	43
E117	56	1.81	40
R10	33	1.06	30
E114	27	0.87	23
E381	24	0.77	23
BS107	19	0.61	19
R82	17	0.55	16
E383	15	0.48	14
HM21	13	0.42	6
E385	12	0.39	11
E308	8	0.26	7
E386	8	0.26	8
E388	8	0.26	8
R369	6	0.19	6
E309	5	0.16	5
E315	4	0.13	4
E303	2	0.06	2
E313	2	0.06	2
E369	2	0.06	2
E302	1	0.03	1
E311	1	0.03	1
E317	1	0.03	1
E319	1	0.03	1
E322	1	0.03	1
	<b>5475</b>	<b>176.61</b>	<b>4276</b>

( 11/01/18 ~ 11/30/18 )

Unit	Runs	Runs/Day	Code 3
E106	419	13.97	327
E105	297	9.9	228
E181	291	9.7	243
E109	269	8.97	210
E185	269	8.97	229
T183	260	8.67	216
E182	258	8.6	205
E170	247	8.23	191
E188	244	8.13	195
T106	240	8	147
T184	222	7.4	190
E101	209	6.97	152
E186	198	6.6	154
E187	175	5.83	141
E102	171	5.7	122
E103	165	5.5	137
E108	164	5.47	118
T101	149	4.97	79
E169	143	4.77	116
E113	141	4.7	106
T114	131	4.37	103
SQ70	129	4.3	121
E110	124	4.13	92
E115	121	4.03	89
E107	87	2.9	60
E122	72	2.4	54
E111	62	2.07	39
E117	54	1.8	35
R10	52	1.73	50
R82	21	0.7	19
BS107	10	0.33	10
HM21	8	0.27	2
R369	8	0.27	7
E383	7	0.23	7
E308	6	0.2	6
E385	6	0.2	6
E381	5	0.17	5
E388	5	0.17	5
E114	4	0.13	4
E302	4	0.13	4
E309	2	0.07	2
E311	2	0.07	2
E313	2	0.07	2
E315	2	0.07	2
E369	2	0.07	2
E303	1	0.03	1
E319	1	0.03	1
E322	1	0.03	1
E386	1	0.03	1
	<b>5461</b>	<b>182.03</b>	<b>4238</b>

Contra Costa County Fire Protection District

Year: 2018 Month: 10

Area	City	Code 3 Calls	Mutual Aid	Auto Aid	Fire			EMS Rescue	Hazard	Public Service	Mistaken Alarm	False Alarm	Other NF	Total	PP - FD Processing	FD - FE Turnout	FE - FA Travel	Total Response
					Struc.	Veg.	Other											
01	Walnut Creek	135	0	0	0	0	1	100	4	11	60	17	0	193	01:34	01:34	04:14	07:18
02	Pleasant Hill	94	0	1	0	0	1	80	1	4	24	5	0	115	01:27	01:31	04:40	07:40
03	Walnut Creek	141	0	0	1	0	0	121	2	13	25	13	0	175	01:28	01:45	04:31	07:41
04	Walnut Creek	23	0	6	0	0	0	21	2	2	6	1	0	32	01:29	01:29	06:41	09:49
05	Pleasant Hill	135	0	0	2	0	1	111	3	9	33	10	0	169	01:24	01:42	04:29	07:31
06	Concord	257	0	0	5	5	10	200	9	32	64	26	0	351	01:28	01:28	04:18	07:13
07	Walnut Creek	53	0	0	0	0	0	45	3	2	15	8	0	73	01:25	01:41	04:32	07:00
08	Concord	125	0	0	1	0	2	105	3	12	27	8	0	158	01:24	01:48	03:57	07:03
09	Pacheco	133	0	0	3	2	3	87	1	6	54	10	0	166	01:28	01:42	04:55	08:09
10	Concord	71	0	0	3	0	0	62	2	7	19	7	0	100	01:29	01:36	04:25	07:18
11	Clayton	30	0	1	1	0	1	30	1	4	3	5	1	46	01:22	01:41	04:26	07:16
12	Martinez	58	0	0	0	0	2	44	6	2	19	3	0	76	01:21	01:54	06:14	09:36
13	Martinez	38	0	2	0	0	1	36	3	4	5	3	0	52	01:22	01:53	05:26	08:34
14	Martinez	70	0	1	0	1	0	59	1	2	14	6	0	83	01:35	01:59	04:14	07:48
15	Lafayette	66	0	6	1	0	4	49	1	2	14	2	3	76	01:18	01:49	04:47	07:57
16	Lafayette	23	0	16	0	0	2	18	2	0	6	1	2	31	01:29	01:30	05:49	08:12
17	Lafayette	10	0	1	0	0	0	8	2	1	3	1	0	15	01:32	01:50	04:18	07:41
18	Clyde	12	0	0	0	0	0	6	0	1	7	2	0	16	01:20	01:26	07:44	10:18
19	Martinez	1	0	1	0	1	0	0	0	0	0	0	0	1	01:30	01:34	09:04	12:08
21	Concord	37	0	0	1	0	1	33	0	5	14	1	0	55	01:25	01:41	06:28	09:56
22	Concord	33	0	0	0	0	0	24	3	5	13	2	0	47	01:13	01:28	04:57	07:44
69	El Sobrante	77	0	31	0	0	3	59	2	4	12	3	8	91	01:29	01:58	04:15	07:39
70	San Pablo	255	0	98	3	3	11	207	11	4	57	11	13	320	01:27	01:53	03:57	07:20
81	Antioch	212	0	4	4	2	14	164	1	8	48	10	0	251	01:23	01:28	04:25	07:32
82	Antioch	174	0	3	0	0	4	140	3	13	44	9	0	213	01:33	01:41	04:37	07:48
83	Antioch	168	0	0	3	1	13	121	4	15	41	12	0	210	01:20	01:38	04:35	07:39
84	Pittsburg	82	0	0	2	1	11	52	2	1	21	6	1	97	01:21	01:43	05:19	08:02
85	Pittsburg	230	0	0	3	0	21	173	5	6	51	13	0	272	01:19	01:34	04:42	07:28
86	Bay Point	167	0	0	4	2	9	123	8	8	47	7	0	208	01:27	01:40	05:26	08:21
87	Pittsburg	67	0	0	1	0	4	47	0	2	21	4	0	79	01:26	01:31	04:55	07:48
88	Antioch	119	0	6	2	0	4	85	5	9	39	6	0	150	01:29	01:33	05:08	08:18
CON		2	0	1	0	0	0	0	0	0	1	0	1	2	01:26	01:53		
**Other		117	0	128	4	3	3	44	3	3	63	4	1	128	01:08	01:18	06:04	08:35
		3215	0	306	44	21	126	2454	93	197	870	216	30	4051				

(Revised on 03/27/2018)

Time caps: Yes Processing: 5:00 mins; Turnout: 4:00 mins; Travel: 14:00 mins; Total Response: 16:00 mins

**Contra Costa County Fire Protection District**

Station Summary Year: 2018 Month: 11

Area	City	Code 3 Calls	Mutual Aid	Auto Aid	Struc.	Veg.	Other	EMS			Public Mistaken Alarm	False Alarm	Other NF	Total	PP - FD Processing	FD - FE Turnout	FE - FA Travel	Total Response
								Rescue	Hazard	Code 3								
01	Walnut Creek	141	0	0	0	0	2	101	12	8	49	15	0	187	01:31	01:46	04:21	07:41
02	Pleasant Hill	97	0	0	1	0	2	91	4	5	25	10	0	138	01:27	01:38	04:39	07:42
03	Walnut Creek	146	0	0	2	1	0	129	3	11	18	9	0	173	01:27	01:58	04:24	08:02
04	Walnut Creek	17	0	5	0	0	0	16	4	1	9	2	0	32	01:27	01:40	06:44	10:35
05	Pleasant Hill	144	0	0	0	0	4	128	4	12	31	8	0	187	01:22	01:31	04:23	07:20
06	Concord	318	0	0	3	1	9	246	2	28	89	30	1	409	01:23	01:24	04:18	07:14
07	Walnut Creek	46	0	0	0	0	0	49	0	3	14	5	0	71	01:20	01:16	04:05	06:56
08	Concord	111	0	0	1	0	2	95	3	12	19	11	0	143	01:22	01:50	03:56	07:21
09	Pacheco	160	0	0	1	0	3	104	5	4	67	20	0	204	01:22	01:43	05:01	08:06
10	Concord	69	0	0	1	0	0	72	1	5	12	6	1	98	01:26	01:29	03:51	06:52
11	Clayton	39	0	0	1	0	0	28	3	10	10	8	0	60	01:17	01:35	05:06	07:49
12	Martinez	68	0	0	1	0	0	46	5	4	24	8	0	88	01:22	02:08	06:33	10:02
13	Martinez	46	0	3	0	1	1	30	4	5	12	6	0	59	01:23	02:02	05:39	08:45
14	Martinez	57	0	0	2	1	0	46	1	3	15	2	0	70	01:12	01:59	03:48	07:17
15	Lafayette	62	0	6	1	0	1	49	2	5	11	7	2	78	01:19	01:48	04:39	08:04
16	Lafayette	17	0	21	0	0	0	13	7	0	7	0	3	30	01:25	01:46	05:59	09:07
17	Lafayette	7	0	3	0	0	0	7	2	1	2	1	0	13	01:19	02:36	05:29	09:25
18	Clyde	12	0	0	0	0	2	8	0	0	3	3	0	16	01:27	01:22	07:25	10:43
19	Martinez	1	0	0	0	0	0	1	0	0	0	0	0	1	01:12	02:50		
21	Concord	57	0	0	1	1	0	47	2	4	16	3	0	74	01:21	01:55	06:33	09:51
22	Concord	29	0	1	1	1	2	19	2	2	7	3	0	37	01:08	01:39	05:27	08:22
69	El Sobrante	59	0	20	1	0	1	47	4	7	11	5	2	78	01:38	01:53	04:05	07:23
70	San Pablo	258	0	104	7	1	10	206	15	7	49	14	13	322	01:35	01:48	04:09	07:29
81	Antioch	214	0	11	2	2	13	162	8	4	48	16	0	255	01:22	01:32	04:25	07:18
82	Antioch	149	0	0	1	1	2	116	5	6	42	14	0	187	01:24	01:46	04:31	07:41
83	Antioch	182	0	0	2	1	12	135	5	7	36	13	0	211	01:21	01:36	04:26	07:19
84	Pittsburg	80	0	0	1	0	3	54	1	3	25	4	0	91	01:23	01:46	05:22	08:19
85	Pittsburg	209	0	0	2	1	8	155	0	10	58	14	0	248	01:22	01:46	04:36	07:42
86	Bay Point	142	0	0	3	2	7	116	5	6	29	11	0	179	01:29	01:32	05:03	08:00
87	Pittsburg	75	0	0	1	1	1	62	1	0	15	5	2	88	01:12	01:43	04:47	07:44
88	Antioch	142	0	9	3	1	4	104	8	8	34	11	1	174	01:27	01:35	05:00	07:58
CON		1	0	1	0	0	0	0	0	0	0	0	1	1				
**Other		128	2	147	6	2	1	55	4	3	68	4	4	147	01:09	01:13	06:51	09:06
		3283	2	331	45	18	90	2537	122	184	855	268	30	4149				

(Revised on 03/27/2018)

Time caps: Yes Processing: 5:00 mins; Turnout: 4:00 mins; Travel: 14:00 mins; Total Response: 16:00 mins



# CONTRA COSTA COUNTY Fire Protection District



Home | **Operations** | EMS | Support Services | Administration  
Aid Provided (10/1/2018 - 10/31/2018)

- Apparatus
- Automatic Aid Agreements
- After Action Review - SP
- After Action Review
- Fuel Log
- Bid Assignment
- Fire Trails
- Forms
- Monthly Standby
- Incident Review
- Significant Incident
- NFIRS
- Occupational Exposure Tracking Form
- Operations Meeting Minutes
- Programs
- Reports
- Training
- Wildland Firefighting Program
- Logout

### Unit counts based on Business Rule (ST64, ST70)

Provider	Jurisdiction								
	CCE	CON	CRK	ECR	MOR	POE	RDO	RMD	SRM
CCE	-	23/26	0/0	0/0	0/0	0/0	0/0	0/0	0/0
CDF	14/20	6/12	0/0	0/0	2/4	0/0	0/0	0/0	0/0
CON	39/74	-	0/0	4/4	24/40	22/28	9/11	65/79	1/1
CRK	0/0	1/1	-	0/0	0/0	1/1	4/6	0/0	0/0
ECR	0/0	13/16	0/0	-	2/3	1/1	0/0	49/57	0/0
MOR	0/0	29/44	0/0	0/0	-	0/0	0/0	0/0	0/0
POE	0/0	7/7	1/1	0/0	0/0	-	9/9	0/0	0/0
RDO	0/0	6/8	8/10	1/1	0/0	24/34	-	1/1	0/0
RMD	0/0	138/168	1/1	45/56	0/0	2/2	0/0	-	0/0
SRM	0/0	11/13	0/0	0/0	2/2	0/0	0/0	0/0	-

### Response Area - Contract

Jurisdiction	Response Area	Provider	Incidents	Units
POE	Contract	CON	4	4
POE	Contract	POE	35	36
POE	Contract	RDO	2	2



# CONTRA COSTA COUNTY Fire Protection District



Home | **Operations** | EMS | Support Services | Administration  
Aid Provided (11/1/2018 - 11/30/2018)

- Apparatus
- Automatic Aid Agreements
- After Action Review - SP
- After Action Review
- Fuel Log
- Bid Assignment
- Fire Trails
- Forms
- Monthly Standby
- Incident Review
- Significant Incident
- NFIRS
- Occupational Exposure Tracking Form
- Operations Meeting Minutes
- Programs
- Reports
- Training
- Wildland Firefighting Program
- Logout

### Unit counts based on Business Rule (ST64, ST70)

Provider	Jurisdiction								
	CCE	CON	CRK	ECR	MOR	POE	RDO	RMD	SRM
CCE	-	30/36	0/0	0/0	0/0	0/0	0/0	0/0	0/0
CDF	26/31	3/3	1/1	0/0	0/0	0/0	0/0	0/0	1/2
CON	53/93	-	2/2	3/3	13/23	31/40	11/11	66/80	2/2
CRK	0/0	1/2	-	0/0	0/0	1/2	7/12	1/1	0/0
ECR	0/0	16/21	0/0	-	2/4	1/2	0/0	50/55	0/0
MOR	2/2	32/42	0/0	0/0	-	0/0	0/0	0/0	0/0
POE	0/0	9/9	2/2	0/0	0/0	-	20/20	1/1	0/0
RDO	0/0	5/6	5/7	0/0	0/0	21/26	-	0/0	0/0
RMD	0/0	125/162	0/0	25/29	0/0	1/1	0/0	-	0/0
SRM	0/0	10/10	0/0	0/0	0/0	0/0	0/0	0/0	-

### Response Area - Contract

Jurisdiction	Response Area	Provider	Incidents	Units
POE	Contract	CON	7	9
POE	Contract	POE	35	35
POE	Contract	RDO	1	1

DATE	DAY	SHIFT	SL	VAC	WC	OTHER	TOTAL	TOTAL OT	MAN OT	EXP. OTHER
2	TUE	A	2.0	2.0	3.0	4.5	11.5	14.5	1.0	2.0 AWOP, 1.0 LOA, 1.5 SPEC
3	WED	A	2.0	2.0	3.0	4.0	11.0	15.0	0.0	2.0 AWOP, 1.0 LOA, 1.0 SPEC
8	MON	A	3.0	4.5	3.0	5.5	16.0	20.5	1.5	2.0 AWOP, 1.0 LOA, 2.5 SPEC
9	TUE	A	0.0	4.0	3.0	5.0	12.0	15.0	1.0	2.0 AWOP, 1.0 LOA, 2.0 SPEC
14	SUN	A	4.5	4.0	4.0	4.0	16.5	23.5	8.0	2.0 AWOP, 1.0 LOA, 1.0 SPEC
15	MON	A	6.0	2.0	4.0	7.0	19.0	24.5	11.0	2.0 AWOP, 1.0 JD, 1.0 LOA, 3.0 SPEC
20	SAT	A	5.0	8.0	3.0	2.0	18.0	23.0	10.0	1.0 AWOP, 1.0 FH
21	SUN	A	2.5	1.0	3.0	8.5	15.0	20.0	4.0	1.0 AWOP, 1.0 LOA, 6.5 SPEC
26	FRI	A	4.0	3.0	3.0	8.0	18.0	22.0	5.0	1.0 AWOP, 1.0 LOA, 6.0 SPEC
27	SAT	A	2.5	6.5	3.0	8.0	20.0	24.0	8.5	1.0 AWOP, 1.0 LOA, 6.0 SPEC
4	THU	B	4.5	3.5	0.0	3.5	11.5	14.0	0.5	2.0 LOA, 1.5 SPEC
5	FRI	B	2.5	9.0	0.0	4.0	15.5	19.5	7.0	2.0 LOA, 2.0 SPEC
10	WED	B	3.0	5.0	0.0	2.0	10.0	12.0	0.0	2.0 LOA
11	THU	B	2.0	2.5	0.0	3.0	7.5	9.5	1.5	2.0 LOA, 1.0 SPEC
16	TUE	B	2.0	1.5	0.0	2.0	5.5	9.5	0.5	2.0 LOA
17	WED	B	3.0	2.0	0.0	3.0	8.0	12.0	1.0	2.0 LOA, 1.0 SPEC
22	MON	B	6.0	5.5	0.0	8.0	19.5	22.5	1.0	2.0 LOA, 6.0 SPEC
23	TUE	B	6.0	2.0	0.0	7.5	15.5	20.0	0.0	2.0 LOA, 5.5 SPEC
28	SUN	B	6.0	9.5	0.0	3.5	19.0	22.5	0.0	0.5 JD, 2.0 LOA, 1.0 SPEC
29	MON	B	3.0	6.0	0.0	5.0	14.0	17.0	2.0	1.0 JD, 2.0 LOA, 2.0 SPEC
1	MON	C	5.0	1.0	2.0	3.0	11.0	17.0	6.0	1.0 LOA, 1.0 OPST, 1.0 SPEC
6	SAT	C	8.5	9.5	2.0	1.0	21.0	25.5	10.5	1.0 LOA
7	SUN	C	4.0	6.0	3.0	1.0	14.0	22.0	4.0	1.0 LOA
12	FRI	C	8.0	8.0	2.0	2.0	20.0	24.5	10.0	0.5 FH, 1.0 LOA, 0.5 SPEC
13	SAT	C	5.0	10.0	2.0	1.0	18.0	23.0	9.0	1.0 LOA
18	THU	C	6.0	4.0	2.0	2.5	14.5	19.0	3.0	1.0 LOA, 1.5 SPEC
19	FRI	C	3.0	7.5	2.0	2.5	15.0	20.0	8.0	1.0 LOA, 1.5 SPEC
24	WED	C	3.5	1.5	1.0	2.0	8.0	12.5	0.0	2.0 LOA
25	THU	C	3.0	3.0	2.0	2.0	10.0	15.5	2.0	2.0 LOA
30	TUE	C	4.0	4.0	2.0	2.0	12.0	20.0	2.0	2.0 LOA
31	WED	C	1.0	9.0	2.0	2.0	14.0	21.5	18.0	2.0 LOA
AVG DAILY			3.9	4.7	1.7	3.8	14.2	18.7	4.4	
AVG A			3.2	3.7	3.2	5.7	15.7	20.2	5.0	
AVG B			3.8	4.7	0.0	4.2	12.6	15.9	1.4	
AVG C			4.6	5.8	2.0	1.9	14.3	20.0	6.6	
RANGE			0.0-8.5	1.0-10.0	0.0-4.0	1.0-8.5	5.5-21.0	9.5-25.5	0.0-18.0	
AL - Administrative Leave			LOA - Leave of Absence			MAN OT-Mandatory OT				
AWOP - Absent Without Pay			ML - Military Leave							
FH - Floating Holiday			OPST - Strike Team							
JD - Jury Duty			SPEC - Special Assignment							
U:\PATTERSON\SuppressionLeave\1810										

SUPPRESSION LEAVE SUMMARY

DATE	DAY	SHIFT	SL	VAC	WC	OTHER	TOTAL	TOTAL OT	MAN OT	EXP. OTHER	
1	THU	A	6.0	3.5	2.0	0.0	11.5	18.5	0.0		
2	FRI	A	5.5	7.0	2.0	1.0	15.5	22.0	5.5	1.0 SPEC	
7	WED	A	3.5	2.0	2.0	6.0	13.5	21.5	4.5	6.0 SPEC	
8	THU	A	1.0	4.0	2.0	8.0	15.0	20.5	5.0	1.0 AL, 6.0 SPEC, 1.0 OPST	
13	TUE	A	2.0	3.5	3.0	8.5	17.0	21.5	3.0	6.0 OPST, 2.5 SPEC	
14	WED	A	2.5	2.0	2.5	8.0	15.0	19.5	1.5	6.0 OPST, 2.0 SPEC	
19	MON	A	2.0	10.5	2.5	3.0	18.0	24.0	2.0	1.0 OPST, 2.0 SPEC	
20	TUE	A	1.5	11.0	2.5	2.0	17.0	24.0	7.0	1.0 OPST, 1.0 SPEC	
25	SUN	A	1.5	6.0	2.5	2.0	12.0	18.0	4.0	1.0 OPST, 1.0 SPEC	
26	MON	A	3.0	1.5	2.5	3.5	10.5	15.5	0.0	0.5 OPST, 3.0 SPEC	
3	SAT	B	4.0	7.5	0.0	3.0	14.5	22.5	3.0	1.0 AL, 2.0 LOA	
4	SUN	B	2.0	5.0	0.0	12.0	19.0	23.5	8.0	1.0 FH, 2.0 LOA, 9.0 SPEC	
9	FRI	B	4.0	0.0	0.0	12.5	16.5	21.0	16.5	2.0 LOA, 8.5 SPEC, 2.0 OPST	
10	SAT	B	0.0	4.5	0.0	10.0	14.5	25.5	16.0	2.0 LOA, 8.0 SPEC, 2.0 OPST	
15	THU	B	4.0	3.0	0.0	10.0	17.0	19.5	6.5	2.0 LOA, 4.0 OPST, 4.0 SPEC	
16	FRI	B	3.0	5.0	0.0	9.5	17.5	21.0	9.0	2.0 LOA, 4.0 OPST, 3.5 SPEC	
21	WED	B	2.0	10.0	0.0	4.5	16.5	19.0	8.0	2.0 LOA, 2.5 OPST	
22	THU	B	2.0	11.0	0.0	4.0	17.0	20.0	3.0	2.0 LOA, 2.0 OPST	
27	TUE	B	6.0	1.5	0.0	4.0	11.5	16.0	0.0	2.0 LOA, 2.0 SPEC	
28	WED	B	5.5	0.5	0.0	4.0	10.0	15.0	0.0	2.0 LOA, 2.0 SPEC	
5	MON	C	5.0	3.0	2.0	9.0	19.0	22.5	7.5	2.0 LOA, 7.0 SPEC	
6	TUE	C	2.5	3.0	2.0	5.5	13.0	17.5	2.0	2.0 LOA, 3.5 SPEC	
11	SUN	C	5.5	4.5	3.0	13.0	26.0	21.0	10.5	2.0 LOA, 8 OPST, 3.0 SPEC	
12	MON	C	2.0	3.0	3.0	14.0	22.0	18.0	3.0	1.0 FH, 2.0 LOA, 8.0 SPEC, 3.0 SPEC	
17	SAT	C	5.0	5.5	3.0	14.0	27.5	23.0	13.5	2.0 LOA, 9.0 OPST, 3.0 SPEC	
18	SUN	C	1.0	6.5	3.0	8.5	19.0	17.0	0.0	1.5 AWOP, 2.0 LOA, 5.0 OPST	
23	FRI	C	2.5	11.0	3.0	5.5	22.0	23.0	2.0	0.5 AL, 2.0 LOA, 3.0 OPST,	
24	SAT	C	2.0	13.0	4.0	5.5	24.5	23.5	9.5	0.2 AWOP, 2.0 LOA, 3.0 OPST, 0.3 SPEC	
29	THU	C	1.0	0.0	4.0	7.5	12.5	16.0	0.0	1.0 AWOP, 3.0 LOA, 3.5 SPEC	
30	FRI	C	2.0	2.0	4.0	6.0	14.0	18.0	3.0	3.0 LOA, 3.0 SPEC	
AVG DAILY			3.0	5.0	1.8	6.8	16.6	20.3	5.1		
AVG A			2.9	5.1	2.4	4.2	14.5	20.5	3.3		
AVG B			3.3	4.8	0.0	7.4	15.4	20.3	7.0		
AVG C			2.9	5.2	3.1	8.9	20.0	20.0	5.1		
RANGE			0.0-6.0	0.0-13.0	0.0-4.0	0.0-14.0	10.0-27.5	15.0-25.5	0.0-16.5		
			<b>AL - Administrative Leave</b>			<b>LOA - Leave of Absence</b>			<b>MAN OT-Mandatory OT</b>		
			<b>AWOP - Absent Without Pay</b>			<b>ML - Military Leave</b>					
			<b>FH - Floating Holiday</b>			<b>OPST - Strike Team</b>					
			<b>JD - Jury Duty</b>			<b>SPEC - Special Assignment</b>					
U:\PATTERSON\SuppressionLeave\18											



Thank you to the  
firemen and  
firewomen of  
Mt. Diablo Station  
#15 for keeping  
us safe from  
fire! We really  
appreciate you!

Gratefully,  
the members of  
the Acalanes  
Chapter of the  
Daughters of the  
American Revolution.

6/65<sup>ce</sup>

October 13, 2018

Dear Firefighters at Station 22 (5050 Crystyl Ranch Rd),

I know this is long overdue, but hopefully better late than never. We are from the Montecito group of homes who were impacted by the nearby fire that took place right before Independence Day this past year. Since it has been a while, I wanted to share my Facebook post from more immediately after the fire (posted on July 2<sup>nd</sup>) to capture how truly grateful we were for your rapid response to contain the fire, so that absolutely zero of our homes were caught in the flames. We have included a donation as a small token of our appreciation. Thank you again for your service and in helping to protect our homes.

After having a couple of days to process the brush fire that swept so close to our home, I still cannot find the right words to express my thankfulness, but I'll try my best because I really want and need to say it.

I'm thankful to God for granting us more time in this house...to create more memories where my father once stayed before his passing last year, to continue to be a caretaker for my mother, to be able to host our community group where we have shared so many special moments, to build more memories where our littlest one was born and our older ones can host birthday parties.

I'm thankful for the firefighters who risked their lives, and didn't think there were already enough firefighters, but flooded through and poured their resources to our little neighborhood even from other counties.

And though I wasn't home anymore, I'm thankful for the police who came knocking door to door to tell each and everyone of us to evacuate. I felt so helpless from afar; I wanted to answer my 'ring' doorbell quickly when they rang so that the officer could be sure to move onto the next home to warn them of the incoming fire.

I'm thankful for my neighbors, especially for my friend's mother. She not only had to grab her and her family's valuables, but she spent the last minutes after the mandatory evacuation was in effect, working our home codes and alarms to come and save our puppy because I knew I couldn't possibly get to him in time. I'm thankful to my neighbor's sister and BIL who cared for our puppy afterwards while we regrouped and collected our thoughts.

I'm thankful for the many many friends and family who texted me to make sure we were ok, even when I only just found out about the nearness of the fire myself. My tears only grew stronger with each additional text, with people offering us a place to stay (and meant it when we showed up unannounced with our kids and puppy!) to those offering us puppy sitting...to those offering up too many prayers to count. I am confident our homes were saved because God heard our prayers.

I'm thankful that God granted me peace during this testing of my faith, even when the smoke billowed over our entire neighborhood on the news and we couldn't tell if our homes were still there.

I'm thankful that my children did not once whine or ask me for any material belonging that was still in the home. God granted them peace which compounded mine.

I'm thankful for the faith of my husband who I get to share this life with. He kept me updated while he was at work and notified me of the mandatory evacuation as I drove around town picking up the children from their camps and daycare. His strong faith exudes calmness and peace during times like these which holds our family together.

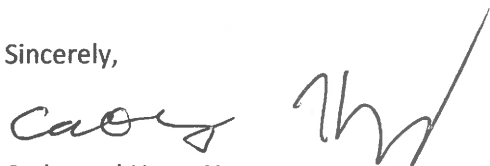
I'm thankful that God granted us friends to just sit with, whose homes were also in danger, so that we could speak truthfully and just BE together.

I'm thankful that I have so much family nearby, where I never felt I would become homeless even with the possibility of being without a home.

I'm thankful for those in the fire engines that stood watch in the hills overnight to catch any flare up of flames, our guardian angels as those in our neighborhood tried to sleep when they returned home after the evacuation lifted.

Nothing can help me to express my gratitude enough. Each day to be able to continue to spend in our home is a gift. God granted our neighborhood special protection. Somehow, He chose to save all of us and the lives that we are building in these homes!"

Sincerely,

A handwritten signature in black ink, appearing to read 'Cathy and Harry Huang', with a large, sweeping flourish extending upwards and to the right.

Cathy and Harry Huang



## ANTIOCH POLICE DEPARTMENT

---

*Tammany Brooks III, Chief of Police*



**November 26, 2018**

Contra Costa Fire Protection District  
4005 Port Chicago Highway, Suite 250  
Concord, CA 94520

Dear Chief *Jeff* Carman:

On November 5, 2018, at approximately 7:26 pm, a citizen called the Antioch Police Department to report his neighbor (male; age, 32) threatened him with a firearm. When officers responded, they contacted the reporting party and learned of an on-going dispute between the two neighbors, including an incident earlier that day where a handgun was brandished in a threatening manner.

As Antioch officers approached the suspect's residence, he called out to them from an open upstairs window. The officers identified themselves and their purpose for being at the residence. The suspect replied, he would be right down. Moments later the suspect opened the door and without warning, the officers were immediately fired upon. One officer was struck in the head and retreated to a parked vehicle with injuries visibly consistent with being struck by gunfire. In addition, officers at the scene promptly reported that an officer had been shot. The wounded officer began bleeding profusely and was quickly transported to a local area trauma center, as the suspect retreated, closed the door and barricaded himself inside the home.

Shortly afterwards, a call for emergency support and mutual aid was requested (11-99). With the assistance of responding allied agencies, the scene was quickly cordoned and contained. Agencies responding to the call for assistance included: California Highway Patrol, Contra Costa County Fire Protection District, Contra Costa County Sheriff's Office, Contra Costa District Attorney's Office and East Bay Regional Parks, in conjunction with Brentwood, Concord, Danville, Lafayette, Martinez, Moraga, Oakley, Orinda, Pittsburg and Walnut Creek Police Departments. In addition to personnel, several agencies committed K-9 units, air support, ambulances and an armored vehicle. This overwhelming response provided valuable support to the Antioch Police Department's Command Staff, Crisis Negotiation Team, Investigations Bureau, Patrol Units and SWAT Team as we worked to resolve this critical incident.

After a prolonged standoff, the Crisis Negotiation Team was able to convince the barricaded suspect to peacefully surrender, bringing a successful resolution to the incident. Fortunately, the officer who

was wounded in the original response to the call was not seriously injured; it was later determined the weapon used by the suspect was a high-powered BB-type rifle. Nonetheless, this situation could have ended tragically in the absence of prevailing skills, tactics and poise displayed by all involved personnel. Collaborative efforts of all agencies brought this operation to a positive conclusion.

Please share our appreciation to all individuals within your agency who responded. We appreciate the professionalism and technical/tactical assistance provided by your personnel and department. If the Antioch Police Department can ever provide assistance to your department, please do not hesitate to ask.

Sincerely,

A handwritten signature in blue ink, appearing to read "Tammany Brooks". The signature is fluid and cursive, with a large loop at the end.

Tammany Brooks  
Chief of Police



October 18, 2018

TO: Amy Miller, Engineer  
Contra Costa County Fire Protection District

FROM: Kim Larson, President  
NorCal Women in the Fire Service


**SUBJECT: LETTER OF APPRECIATION**

On October 13<sup>th</sup> and 14<sup>th</sup>, NorCal Women in the Fire Service hosted its inaugural First Alarm Girls Fire Camp. With an awareness of the disparity in the representation of women in the fire service, female firefighters from departments across the West Coast including Alameda County, Anchorage, AK, Bolinas, Berkeley, CalFire, Contra Costa County, Fairfield, Fremont, Hayward, Livermore-Pleasanton, Los Angeles, Marin County, Mountain View, North County, Oakland, Sacramento, Santa Clara, San Francisco, Snohomish, WA and Fort Worth, TX, came together to inspire and mentor young girls towards a career they might never have even dreamed of.

More than 40 girls, ages 14 through 18, from all over the Bay Area and beyond, participated in the Girls Camp to learn what it takes to be a firefighter and challenge their beliefs about their own capabilities. This camp introduced the girls to hands-on skills such as ladder climbing, forcible entry, CPR, hose handling, fire extinguisher use and fitness. In addition, information on career options, decision making, communication, team work, responsibility and trust were all modeled by our staff of women firefighters, with the ultimate goal of providing the spark that will have a lasting impact on the future of these young women.

A tremendous coordination of effort, logistical support, planning and technical knowledge was required to put on this camp. None of this would have been possible without your enthusiasm, time and involvement. Now, more than ever, it is critical for us as fire service professionals to seek out opportunities for mentorship and community, empower each other and the young women that will be our future.

It is with great pleasure and a tremendous debt of gratitude that I extend my personal thanks for your participation and contribution to the success of this camp. With your assistance, we were able to make a positive impact on the campers as well as each other. I look forward to future events with this amazing group of motivated individuals. Thank you for a job well done!

  
\_\_\_\_\_  
Nor Cal Women in the Fire Service



October 18, 2018

TO: Joy Stovell, Captain  
Contra Costa County Fire Protection District

FROM: Kim Larson, President  
NorCal Women in the Fire Service

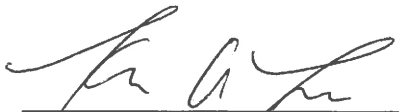
**SUBJECT: LETTER OF APPRECIATION**

On October 13<sup>th</sup> and 14<sup>th</sup>, NorCal Women in the Fire Service hosted its inaugural First Alarm Girls Fire Camp. With an awareness of the disparity in the representation of women in the fire service, female firefighters from departments across the West Coast including Alameda County, Anchorage, AK, Bolinas, Berkeley, CalFire, Contra Costa County, Fairfield, Fremont, Hayward, Livermore-Pleasanton, Los Angeles, Marin County, Mountain View, North County, Oakland, Sacramento, Santa Clara, San Francisco, Snohomish, WA and Fort Worth, TX, came together to inspire and mentor young girls towards a career they might never have even dreamed of.

More than 40 girls, ages 14 through 18, from all over the Bay Area and beyond, participated in the Girls Camp to learn what it takes to be a firefighter and challenge their beliefs about their own capabilities. This camp introduced the girls to hands-on skills such as ladder climbing, forcible entry, CPR, hose handling, fire extinguisher use and fitness. In addition, information on career options, decision making, communication, team work, responsibility and trust were all modeled by our staff of women firefighters, with the ultimate goal of providing the spark that will have a lasting impact on the future of these young women.

A tremendous coordination of effort, logistical support, planning and technical knowledge was required to put on this camp. None of this would have been possible without your enthusiasm, time and involvement. Now, more than ever, it is critical for us as fire service professionals to seek out opportunities for mentorship and community, empower each other and the young women that will be our future.

It is with great pleasure and a tremendous debt of gratitude that I extend my personal thanks for your participation and contribution to the success of this camp. With your assistance, we were able to make a positive impact on the campers as well as each other. I look forward to future events with this amazing group of motivated individuals. Thank you for a job well done!



---

Nor Cal Women in the Fire Service



From your friends at  
Sutter Lakeside Hospital, thank you for  
keeping our campus and community safe.

We are so thankful for your  
bravery and dedication during the  
Mendocino Complex Fire.

Because of you,  
we can continue to serve our patients.

Sincerely,  
SLH Staff

*Great job men and women, thank you!*

*Thank you so much for all you've done for our community!*

*Thank you for all you've done for our community!*

*[Signature]*

*Thanks, Jimmy Carter*



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Jeff Carman, Chief, Contra Costa County Fire Protection District  
Date: October 23, 2018

Subject: Membership and Bylaws of the Advisory Fire Commission

---

**RECOMMENDATION(S):**

Acting as the Governing Board of the Contra Costa County Fire Protection District:

1. APPROVE a restructuring of the membership of the Advisory Fire Commission by eliminating the five Supervisorial Alternate Seats and establishing three At-Large Alternate Seats;
2. ADOPT revised bylaws of the Commission;
3. APPOINT Lisa Bartley to the At-Large Alternate #1 Seat with a term ending June 30, 2020;
4. APPOINT Walter Fields to the At-Large Alternate #2 Seat with a term ending June 30, 2020; and
5. APPOINT Darran Mazaika to the At-Large Alternate #3 Seat with a term ending June 30, 2022.

**FISCAL IMPACT:**

No fiscal impact.

---

APPROVE

OTHER

RECOMMENDATION OF CNTY  
ADMINISTRATOR

RECOMMENDATION OF BOARD  
COMMITTEE

---

Action of Board On: 10/23/2018  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 23, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Jeff Carman, Fire Chief  
925-941-3300

By: Stephanie Mello, Deputy

cc:

## BACKGROUND:

The Advisory Fire Commission (“Commission”) is currently composed of 7 commissioners (one from each supervisorial district and two at-large) plus 5 alternates (one from each supervisorial district). The Commission recommends eliminating the five Supervisorial Alternate Seats and establishing three At-Large Alternate Seats.

For several years, commissioners have expressed interest in revising the alternate seat structure to promote participation by and increase interest in alternate seats. A structure with supervisorial alternate seats only allows for an alternate to participate by vote in the absence of the voting member from the same supervisorial district. The proposed restructuring would provide for at-large alternate seats and allow for an alternate to participate by vote, on a rotating basis, in the absence of any voting member. The commissioners believe the proposed restructuring would allow alternates a more frequent opportunity to effectively participate in Commission business, and increase interest in long-term service on the Commission.

The Commission has also reviewed its bylaws and identified several necessary revisions. At its August 13, 2018 meeting, the Commission voted to recommend to the Board a restructuring of the membership of the Commission and adoption of the revised bylaws.

The proposed revisions to the Commission’s bylaws include:

1. A revision to identify the new address of the District Administrative Office, located at 4005 Port Chicago Highway, Suite 250, Concord, CA 94520, as the meeting location for the Commission.
2. A description of the restructured membership of the Commission to include 7 commissioners (one from each supervisorial district and 2 at-large) plus 3 at-large alternates.
3. A provision that at-large alternates may replace any absent voting commissioner, and will do so on a rotating basis.
4. A provision that at-large alternates will serve in any vacant seat, on a rotating basis, until the Board appoints a replacement voting member.

Currently, there are three alternate commissioners (two alternate seats are vacant). Upon restructuring of the membership, the Board may transition the current alternates by appointing each of the current alternates to one of the new At-Large Alternate Seats. As proposed, the initial terms for two of the At-Large Alternate Seats would end June 30, 2020, and the initial term for the remaining At-Large Alternate Seat would end June 30, 2022. Thereafter, At-Large Alternate Seats would serve staggered, four-year terms.

## CONSEQUENCE OF NEGATIVE ACTION:

The membership and bylaws of the Advisory Fire Commission will remain unchanged.

ATTACHMENTS

Revised Fire Commission Bylaws



## CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

---

### **Proposed Advisory Fire Commission 2019 Meeting Schedule**

February 25

April 8

June 10

August 12

October 14

December 9



## CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

---

December 10, 2018

TO: Advisory Fire Commission  
FROM: Jeff Carman, Fire Chief  
RE: Fire Chief's Report

---

- Fire Station 16 (Lafayette): The walls are up and the roof trusses have been set. The plumbing and electrical work is in progress on the interior of the building. Given the wet weather and other pressures, there could be some delay in the final completion. We are currently targeting a completion date in early March 2019.
- Fire Station 70 (San Pablo): This project is currently out to bid with our established list of prequalified contractors. The required pre-bid meeting was held on November 28, and the project is generating much interest. It is highly likely we will extend the bid opening into January in order to receive as many qualified and competitive bids as possible. We are scheduled to take the bid award to the Board in February 2019.
- The District has several pieces of structural firefighting apparatus on order. Beginning in January 2019, multiple pieces will begin to arrive. After being outfitted, these apparatus will be assigned to stations throughout the District. This will allow us to place aged apparatus with high mileage into reserve status.
- The District will take delivery of two new wildland vehicles in January 2019. Following another devastating year of fires, these new vehicles will enhance our capabilities for wildland firefighting before we enter the next fire season.
- Academy 52, the first accredited academy in the history of the Fire District, continues to move forward. Six recruits have departed the academy, and 25 recruits remain. It is not unusual to see a 20% attrition rate over the course of an academy. The recruits are scheduled to graduate in February 2019 and will fill existing vacancies and staff Engine 16 in Lafayette.
- For the past six months, Battalion Chief Chuck Stark has done a great job as our Interim Assistant Fire Chief of Emergency Operations. I am pleased to report that Chief Stark applied for the full time position and was chosen to be our permanent Operations Chief effective December 1.

- With the onset of winter pattern weather, the Fire District has officially declared that the 2018 wild land fire season has ended. As we welcome the winter storms, it should be noted that there is a significant threat of flooding and debris flows, especially over the massive burn scars that were created this year. As you know, this last fire season has been the most devastating on record. There are many lessons to be learned, and the District has already begun to work on making improvements prior to the start of the next fire season. We have had success with pre-positioning apparatus, but the process is cumbersome and needs to be refined. Our personnel were spread very thin, and we will be examining our staffing practices to see if we can reduce the impacts on our personnel. The fire season began very early this year, and we intend to be prepared if it starts early again in 2019.
- The Fire District currently has a total of 8,013 mandated occupancy inspections to conduct on an annual basis in our Code Enforcement Unit, some of which take an hour and some that take several days (high rises, etc.). This does not include other mandated inspections in the unit for community care licensing, fire code complaints received, and business license/permits referred by cities, among other various types. There were 175 inspections remaining to be completed as of December 1, and we anticipate these will all be completed by the end of the calendar year bringing us to 100% compliance with the state mandated inspection program for 2018.
- I would like to give special thanks to our crews for their work both in the District and around the state and nation throughout 2018. Our personnel responded to major wildland fire incidents including the Carr Fire in Redding; Mendocino Fire Complex; Camp Fire in Paradise; Woolsey Fire in Ventura County; and several other state mutual aid assignments. Our personnel also participated in six pre-positioning task forces within the Operational Area; and, for a 24-hour period, our agency supplied a five-engine strike team to the Marsh Fire in Morgan Territory early this summer when Cal Fire was in maximum drawdown due to statewide fire activity. In addition, some of our personnel responded to hurricanes on the east coast as part of FEMA Urban Search & Rescue Task Force 4. Every year, the job of firefighting becomes more complex, and our call volume continues to rise more quickly than we can add additional resources. We also experienced a few “near misses” in 2018 and had several greater alarm fires that taxed our resources as never before.